

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

**Linwood Howe Elementary (Cafetorium)
4100 Irving Place, Culver City, CA 90232**

February 22, 2011

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

- 3.2 Public Employee Performance Evaluation (Pursuant to GC §54957)
- 3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.4 Public Appointment/Employment (Pursuant to GC §54957)
 Certificated Personnel Services Report No. 14
 Classified Personnel Services Report No. 14
- 3.5 Public Employment (Pursuant to GC §54957)
 a) Superintendent Search

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
 Scott Zeidman, Esq., President
 Karlo Silbiger, Vice President
 Katherine Paspalis, Esq., Clerk
 Patricia Siever, Professor, Member
 Steven Gourley, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Petition for Building Bridges International Charter School

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
 Motion by _____ Seconded by _____
 Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Special Meeting – January 4, 2011; Minutes of Special Meeting – January 20, 2011; Minutes of Regular Meeting – February 8, 2011
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations

- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 14
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 14
- 9.6 Acceptance of Enrollment Report
- 9.7 Acceptance of Compensation Report of the Members of the Board of Education

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 Spotlight on Education – Culver City Middle School
- 10.2 Arts Integration Partnership
- 10.3 Presentation by Culver City High School Counselors

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Report
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Draft of Memorandum of Understanding Between Culver City Unified School District and Los Angeles County Department of Mental Health Regarding Funding and the Provision of Educationally-Related AB 3632 Mental Health Services
- 12.2 Measure EE Parcel Tax Expenditures

RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY

- 1.0 Approval of the Report of the Treasurer - Controller

ADJOURN THE MEETING OF CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF EDUCATION

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

14.1a Second Reading and Approval of Board Bylaw 9320, Meetings and Notices

Motion by _____ Seconded by _____ Vote _____

14.1b Approval is Recommended for Resolution #16-2010/2011 to Support Placing a Revenue Extension Measure on the Ballot

Motion by _____ Seconded by _____ Vote _____

14.1c Approval is Recommended for the CSBA Official 2011 Delegate Assembly Ballot Region 24

Motion by _____ Seconded by _____ Vote _____

14.2 **Education Services Items**

14.2a Second Reading and Adoption of Revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504

Motion by _____ Seconded by _____ Vote _____

14.2b Second Reading and Adoption of New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers

Motion by _____ Seconded by _____ Vote _____

14.3 **Business Items**

14.3a Approval is Recommended for the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for Resolution #17-2010/2011 (HR),
Regarding the Reduction or Discontinuance of Particular Kinds of Service
Now Being Performed by Certificated Employees

Motion by _____ Seconded by _____ Vote _____

14.4b Approval is Recommended for the 2011/2012 School Year Calendar

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

15.1 CCUSD Bell Schedules

16. ADJOURNMENT

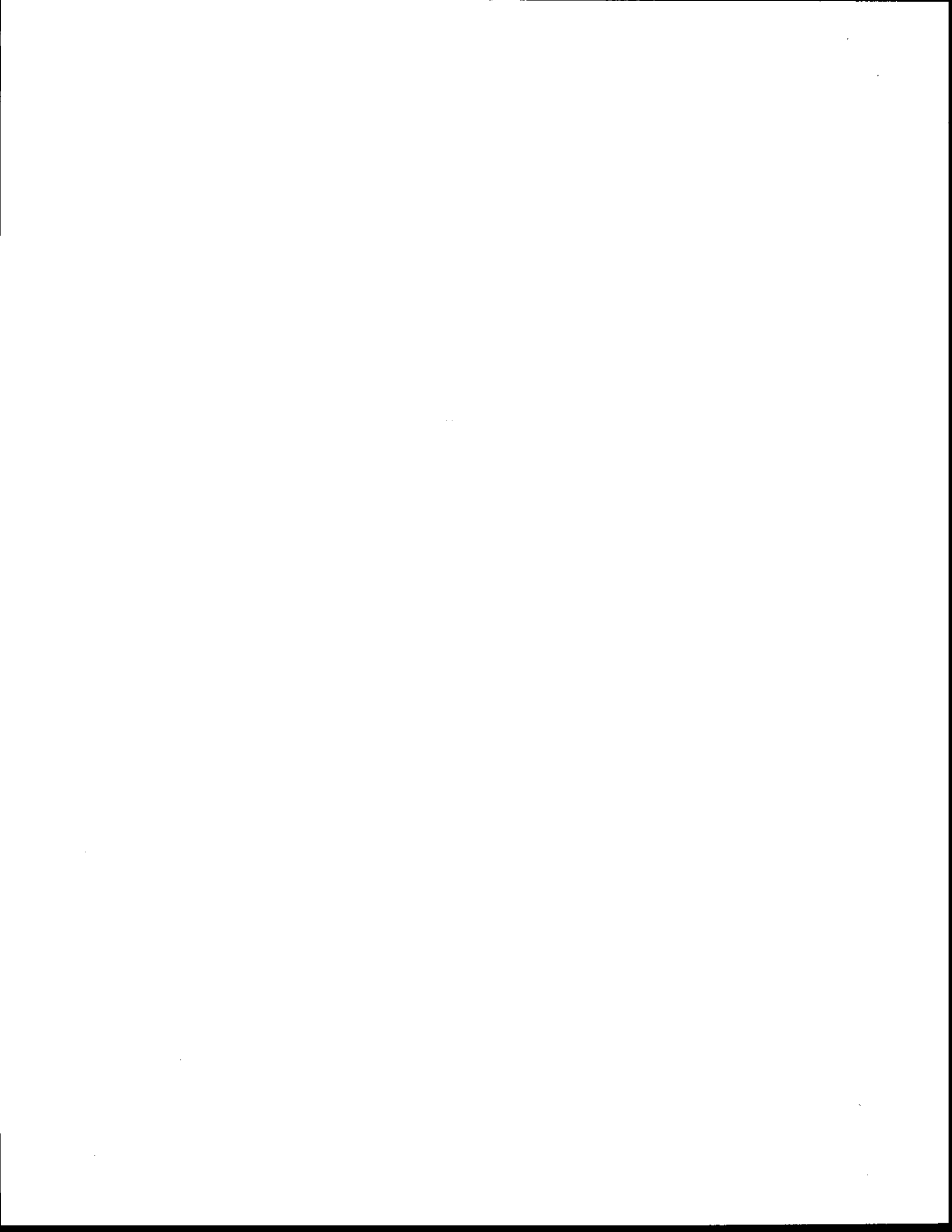
Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

March 8 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
March 22 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Mike Balkman Chambers), 9770 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

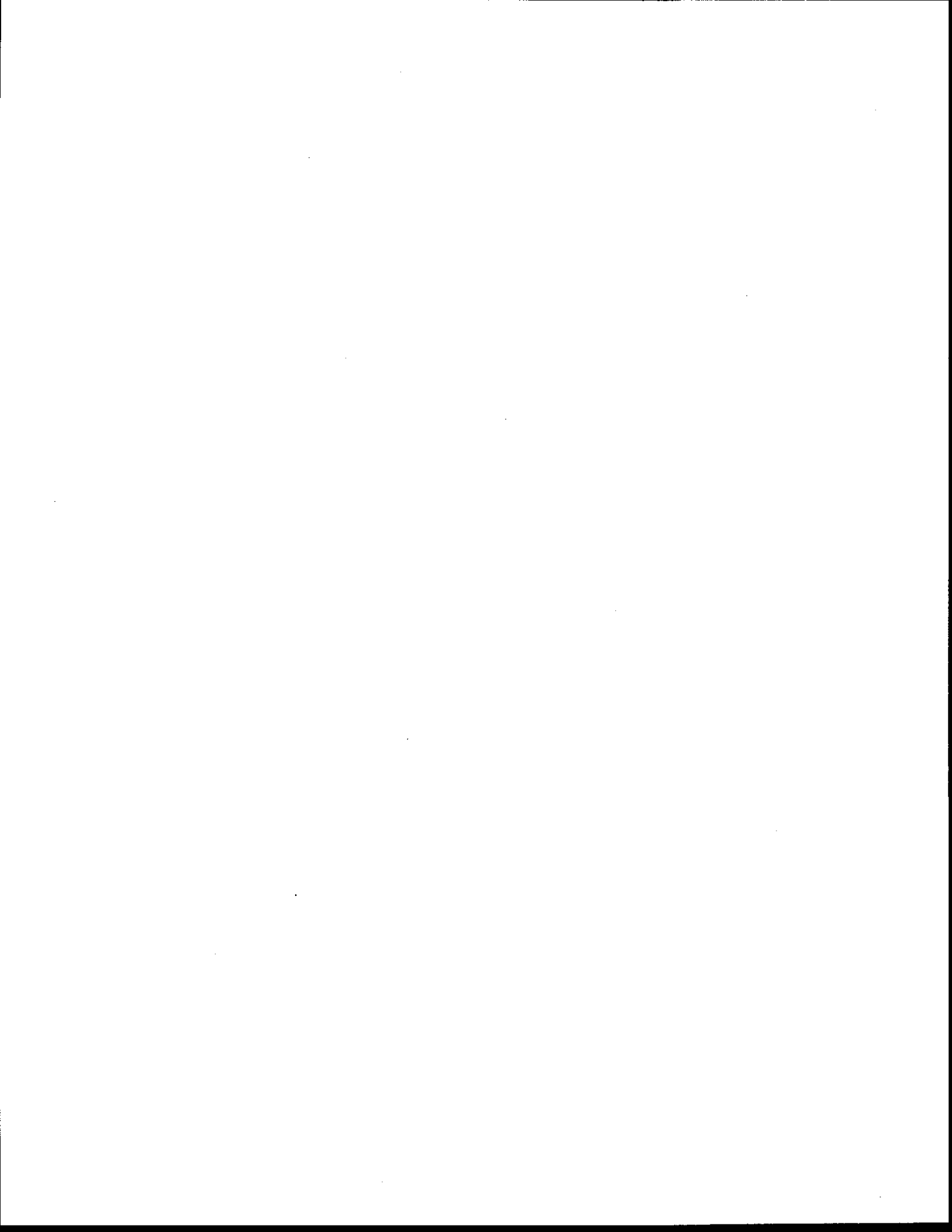


7.1 Petition for Building Bridges International Charter School Petition

The Board will hold a public hearing on the provisions of the charter, to consider the level of support for the petition by District teachers, employees and parents.

Education Code 47605(b) sets forth the process for consideration of a petition to establish a charter school and provides that within 30 days of the governing board's receipt of a charter petition, the board must hold a public hearing on the provisions of the charter proposal, at which time the governing board of the district shall consider the level of support for the petition by the teachers employed by the district, other employees of the district, and parents. The Board received the petition at the Board Meeting on January 25, 2011.

The statute further provides that the governing board must make a determination whether to grant or deny the charter petition within 60 days of its receipt of the petition.



**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNDOPTED MINUTES**

Meeting:	<u>Special Meeting</u>	Date:	<u>January 4, 2011</u>
Place:	<u>District Administration Office</u>	Time:	<u>5:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>5:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>6:30 p.m. – Public Meeting</u>

Board Members Present

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Member
Patricia G. Siever, Professor, Member
Steven Gourley, Member

Staff Members Present

Patricia W. Jaffe, Interim Superintendent

Call to Order

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 5:00 p.m. with all Board members in attendance. The Board adjourned to Closed Session at 5:01 p.m. and reconvened the public meeting at 6:30 p.m. with all Board members in attendance.

6. Report from Closed Session

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Adoption of Agenda

It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board adopt the January 4, 2011 agenda as presented. The motion was unanimously approved.

8 Discussion on Board Goals and Objectives

Board member Patricia Siever previously suggested to the Board that they discuss what they believe their goals and objectives should be. She also previously provided the Board with an outline of possible suggestions. Board members discussed her suggestions and provided additional input.

Adjournment

There being no further business, it was moved by Mr. Gourley, and seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 7:00 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting: Special Meeting
Place: Lakeside Villas
(Recreation Room)
5400 Maytime Lane
Culver City 90230

Date: January 20, 2011
Time: 5:00 p.m. – Public Meeting
5:01 p.m. – Closed Session
9:30 p.m. – Public Meeting

Board Members Present

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Member
Patricia G. Siever, Professor, Member
Steven Gourley, Member

Call to Order

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 5:00 p.m. with all Board members in attendance. The Board adjourned to Closed Session at 5:01 p.m. and reconvened the public meeting at 9:30 p.m. with all Board members in attendance.

6. Report from Closed Session

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Adoption of Agenda

It was moved by Mr. Gourley and seconded by Ms. Paspalis that the Board adopt the January 20, 2011 agenda as presented. The motion was unanimously approved.

8. Adjournment

There being no further business, it was moved by Ms. Siever, and seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 9:35 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>February 8, 2011</u>
Place:	<u>District Administration Office</u>	Time:	<u>5:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>5:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Scott Zeidman, Esq., President
Karlo Silbiger, Vice President
Katherine Paspalis, Esq., Clerk
Patricia Siever, Professor, Member
Steven Gourley, Member

Staff Members Present

Patricia W. Jaffe, Interim Superintendent
Ali Delawalla
Gwenis Laura, Ed.S.

Call to Order

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 5:00 p.m. The Board adjourned to Closed Session at 5:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Ms. Jamie Wallace led the Pledge of Allegiance.

Report from Closed Session

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that the following reportable actions were taken regarding item 3.8. The Board voted to non-reelect (1) one probationary elementary teacher from employment, effective as of the end of the 2010-2011 school year with a vote of 5 – Ayes and 0 – Nays. The Board voted to non-reelect (1) one probationary secondary teacher from employment, effective as of the end of the 2010-2011 school year with a vote of 3 – Ayes and 2 – Nays. The Board voted to release thirteen (13) temporary certificated employees and (0) long term certificated substituted employees from employment, effective as of the end of the 2010-2011 school year with a vote of 5 – Ayes and 0 – Nays.

8. Adoption of Agenda

Mr. Zeidman suggested amending the agenda by moving item 10.1 to the top of the agenda followed by item 14.4a. It was moved by Ms. Paspalis and seconded by Ms. Siever to adopt the agenda as amended. The motion was unanimously approved. Another amendment that was inadvertently omitted was to pull item 14.2b which was brought to the Board's attention by Mrs. Jaffe. The Board agreed. Mr. Gourley moved to further amend the agenda by removing item 14.2b. The motion was seconded by Ms. Siever. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of February. The recipients were Arthur Baxter Hamilton from El Marino School; Danielle Kim from El Rincon Elementary; Lorena Alvarado from La Ballona School; Kathryn Bancroft from Linwood E. Howe School; Danielle Valle Dubon from Farragut School; Liam Naughton from Culver City Middle School; Kevin McKinney from Culver Park High School; and Adam Friedmann from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

14. Action Items

14.4a Approval of Resolution #14-2010/2011, Amendment of Employment Agreement of the Interim Superintendent of Culver City Unified School District

Mr. Zeidman announced that due to the number of Speaker Cards, audience members making comments would be allotted ninety seconds. The following audience members commented:

- Paula Wilson spoke in support of hiring Patricia Jaffe for Superintendent. She spoke about how Mrs. Jaffe had worked with her when she was on the PTA at Culver City Middle School.
- Alan Elmont stated that he was in support of a modified contract. He felt that at this point in the Superintendent search to not allow Mrs. Jaffe to apply would leave stakeholders in the community wondering if the best candidate was chosen.
- Doyle Hanks stated that he represented the people that do not understand why it is not just a given that Mrs. Jaffe be appointed the next Superintendent. He felt that Mrs. Jaffe is a visionary leader, and has great respect for staff, students, and the community.
- Scott Malsin commended the Board, staff, and Mrs. Jaffe and stated that they were doing a great job. He stated that to deny a modification to the contract would be a procedural roadblock, and that her contract should be modified to allow her to be taken into consideration for the Superintendent position.
- Kelly Nolan recalled her great experience in being hired in the District which was led by Mrs. Jaffe. She spoke about how Mrs. Jaffe was very personable and hands-on in the hiring process. She said Mrs. Jaffe was an inspiration.
- George Laase stated that he was all for Mrs. Jaffe to become Superintendent, but not in the current way that it was being handled. He did not feel it was right to change the rules in the hiring process "so late in the game."
- Robert Gray spoke in favor of modifying Mrs. Jaffe's contract and hiring her. He stated that a big part of having such great teachers in the District has been attributed to Mrs. Jaffe.
- Mark Azad stated that Mrs. Jaffe is a charm and he does not see why she was not just hired as Superintendent.
- David Mielke commended the Board for taking on the possibility of modifying Mrs. Jaffe contract. He stated that if she is the right person, then hire her. He stated that he personally, and not as President of CCFT, endorses her. From the union perspective, he stated they had many problems with Human Resources over the years until Mrs. Jaffe came on board.
- Bonnie Wacker felt that not allowing Mrs. Jaffe to apply for the position would be a travesty. She spoke in favor of hiring Mrs. Jaffe as Superintendent.
- Kathy Varlotta, a veteran teacher, commented about how much Mrs. Jaffe has shown that she cares about the District. She also spoke about how Mrs. Jaffe always has a presence in the District, and always visits the schools.
- Amy Anderson spoke in support of modifying the contract and hiring Mrs. Jaffe. She stated that Mrs. Jaffe knows the District's students, parents, and teachers. She also spoke about the ease and speed things have been handled by Mrs. Jaffe.
- Cathy Green-Bratton read a letter in support of hiring Mrs. Jaffe and stated that she thinks the sentiments in the letter resonate the sentiments of most of the teachers at the middle school.
- Nancy Burne spoke in favor of modifying Mrs. Jaffe's contract and stated that she had been great to work with in the production of the District's publication of Culver Currents in Print. She stated that Mrs. Jaffe has great skill in bringing the staff and students together.
- Jamie Wallace stated that she was in support of modifying Mrs. Jaffe's contract.
- Elizabeth Mejia stated that Mrs. Jaffe saved her life. She spoke about the moment that she informed Mrs. Jaffe that she found out she had cancer. Mrs. Jaffe told her to take a year off. This time off helped her to heal and she is truly thankful to Mrs. Jaffe.
- Carmen Campos stated that Mrs. Jaffe has helped her in many ways, and shared her support of modifying Mrs. Jaffe's contract.
- Jon Pearson, Principal at Culver City Middle School, spoke about the wonderful foundation that Mrs. Jaffe laid at the middle school is exceptional, and how much he appreciates her mentorship. He is in support of modifying her contract to allow her to be considered for the Superintendent position.
- Ms. Siever read a letter from Debbie Hamme where she comments about the timing to change Mrs. Jaffe's contract not being adequate, and the unfairness to the candidates that have been waiting for several weeks for the Board to make a decision. She stated that the process had become a "three ring circus" and noted that the contract that Mrs. Jaffe signed was not unlike the contract signed by Mrs.

Fiello when she was hired as Interim Superintendent following Dr. McGaughey. Therefore, there was nothing prejudicial or unfair about the contract that Mrs. Jaffe signed. Mr. Gourley moved to make Mrs. Hamme's letter part of the Minutes. Mr. Silbiger seconded. The motion was unanimously approved.

Mr. Silbiger thanked everyone for coming and sharing their comments. He gave a brief summary on how the Board decided on the hiring process and how the search has gone to this point. He stated that he believes that Mrs. Jaffe has done a great job, and went on to explain why he did not think that her contract should be modified. He wanted to make a motion when it was appropriate to move the item to Closed Session. Mr. Zeidman asked Mr. Silbiger what exactly he would like to move to Closed Session. Mr. Silbiger wanted to move the discussion and vote to Closed Session. Ms. Siever stated that the Board was already informed that they could not do that. Further discussion ensued. Mr. Gourley moved for the discussion and vote to be moved to Closed Session. Ms. Paspalis seconded the motion. The motion was denied with a vote of 1 – Aye and 4 – Nays by Mr. Zeidman, Mr. Gourley, Ms. Paspalis, and Ms. Siever. Ms. Siever stated her view on the modification. She felt that during the last meeting there was no prior Board discussion on the possibility of changing Mrs. Jaffe's contract, therefore, she was rather shocked when the topic was brought up by a Board member. There was a process in place and then it was changed without discussion or knowledge. Ms. Siever stated that for this item she would be voting no. Not because she does not like Mrs. Jaffe, in fact, she likes her very much. Ms. Siever felt that it had to do with honesty and integrity, and that you have to honor how the process takes place and not just take the "means to an end" approach. Jamie MacIntosh, Student Board Member, stated that she spoke to the ASB students about the issue of Mrs. Jaffe's contract and it was clear that the students and staff love her. She stated that regardless of money lost doing the Superintendent search, the issue should be about what is best for the students and the District. Mr. Gourley felt that in voting for this change in the contract, it would be voting for on whether qualified candidates should be in the running. In regards to the timing of the change in contract, he knows of one Board member that raised this question at the beginning of the search, the middle, and approximately one month ago. Mr. Gourley apologizes to any candidates that may feel discouraged by the process and stated he was just leveling the playing field. Mr. Zeidman read a statement where he commented on loyalty and duty to the residents, employees, and registered voters in the community. He did not feel that job-seekers should be put ahead of those that the Board had a duty to. He felt that Mrs. Jaffe has done a fabulous job as Interim Superintendent and that she should have the opportunity to be considered for the position.

It was moved by Mr. Gourley and seconded by Ms. Paspalis that the Board approve Resolution #14-2010/2011, Amendment of Employment Agreement of the Interim Superintendent of Culver City Unified School District as presented. The motion was approved with a vote of 3 – Ayes; 1 – Nay by Mr. Silbiger; and 1 – Abstention by Ms. Siever.

9. Consent Agenda

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. David Mielke requested that item 9.2 be withdrawn. It was moved by Mr. Silbiger and seconded by Ms. Siever to approve Consent Agenda Items 9.1 and 9.3 – 9.6 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – January 25, 2011

9.3 Single Plan for Student Achievement – La Ballona Elementary School

9.4 Certificated Personnel Reports No. 13

9.5 Classified Personnel Reports No. 13

9.6 Rotary Youth Leadership Assembly Overnight Field Trip for CCHS Students, Catalina Island, California, April 15-18, 2011

9.2 Approval is Recommended for Purchase Orders

Mr. Mielke *withdrew* this item to comment on Purchase Order #56229 on page one through page two. He stated that all of the items appear to be for enrichment services provided to the middle school from outside vendors. Ms. Laura responded that due to the middle school being in program improvement the District is required to provide certain services and it is all funded through Title I funds. Mr. Mielke also inquired about item #56256.

Mr. Delawalla responded that it was for speech and language specialists for special education. Mr. Mielke stated that he thinks the District has had issues with problems finding vendors for speech and language services and suggested to the Board using current employees for this service and agendaize this matter. Mrs. Jaffe explained that there had been job postings over the past three years for speech and language, and she provided information on what happened with those that applied. Ms. Paspalis inquired about item #56261 for advertising. Mr. Delawalla explained that it was for Culver City News and he would have to look into it, but that it was funded from the donation account. It was moved by Mr. Silbiger and seconded by Ms. Siever that the Board approve purchase orders from January 15, 2011 through January 28, 2011 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations – (cont.)

10.2 Spotlight on Education - La Ballona Elementary School

Ms. Laura introduced Ms. Christine Collins, Principal at La Ballona Elementary School. Ms. Collins informed the Board about the instructional practices being implemented at the school that are showing significant positive results. Ms. Collins also spoke about academic intervention with the Success Maker Club. Board members thanked Ms. Collins and commended her and the staff for all of their hard work and achievements at the school.

11. Public Recognition

11.1 Superintendent's Report

Mrs. Jaffe reported that El Rincon Elementary is also looking at purchasing the Success Maker Program. She said that safety has been a big concern with all of the recent media headlines and she provided the Board with an update on her meeting with Ted Yant, Security Supervisor for the District, and the Culver City Police Department. She said they reviewed lockdown procedures, made sure the police department had all relevant phone numbers, copied the police on all site layout plans, and reviewed supplies in the classrooms. She reported that all schools have Comfort Kits, and at her Coffee Chat meeting with Booster and PTA meetings she asked them to look into having water available in all of the classrooms. Mrs. Jaffe provided an updated on the two students that were hit by cars and commended CCPD and the administration on how they handled those situations. She said they were all unbelievable. Mrs. Jaffe reminded the Board that a lot of students do not always look before walking out into the street, or use crosswalks. She noted that at a certain time of the day the sun is blinding to drivers. Mrs. Jaffe gave additional information that was discussed at her Coffee and Chat meeting.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on the Caring Schools Community curriculum and that all five elementary schools were participating. She also reported on professional development that is being provided to teachers and principals regarding assessment. The California Standards Test is taking place on March 4th and other tests will be coming. Math intervention kits have been ordered and she provided an updated on the next Anti-Bullying Task Force meeting.

Mr. Delawalla reported that the State Allocation Board approved the District's eligibility which will enable the District to start a new project. He also stated that the City Redevelopment Agency were about a year behind on their payments to the District. He stated that the Business is in receipt of the payment for the rest of the 2009-2010 year, and they received partial payment for 2010-2011. The City stated that the balance for 2010-2011 should be sent in May.

11.3 Student Representatives' Reports

Middle School Student Representative

Sophia Greenberg, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Valentine's Day Dance; the Pennies for Patients fundraiser; and Valentine O'Grams being sold.

Culver Park Student Representative

Sandra Maldonado, Culver Park High School Student Representative, apologized to the Board for not attending the previous meeting. Miss Maldonado reported on activities at Culver Park High School, including the students participating in Valentine's for Vets; the school's new sweatshirts being delivered and for sale at the school; the

new electronics policy which will be identical to the policy at the high school; Valentine O'Grams being sold; and her investigation into whether the seniors at Culver Park can participate in Grad Night with the high school.

Culver City High School Student Representative/Student Board Member

Jamie MacIntosh, Student Board Member, reported on activities at Culver City High School, including the ASB mixer in Mira Costa; an update on the Pennies for Patients fundraiser which will also include a barbeque to help raise money; the fundraiser taking place at Islands Restaurant; the boy's last basketball game coming up; the upcoming Culver City Scholarships event; Valentine O'Grams being sold at the school; and the arts being recognized at the school. Miss MacIntosh also stated her concerns about students that are bullying other students not facing any consequences.

11.4 Members of the Audience

Members of the audience spoke about:

- Gianna Gray urged the Board to approve the installation of solar panels before the budget cuts. She also inquired as to how the anticipated costs for the Athletic Complex raise from 2 million to 6 million dollars. She was also against using half of the available money.
- Michele Van Gelderen urged the Board to make the Immersion Program a priority.
- David Mielke provided the Board with a bargaining update. He said the last bargaining meeting was a good and positive session, but they were disappointed that that the District had not provided an analysis for early retirement. The teachers agreed to five furlough days with the contingency that they would receive this analysis, and to date it has not been received.
- Jerry Chabola announced that the Booster Club's Casino Night was taking place on February 26th and tickets were still available, and the CCHS/Rotary Invitational will be on March 12th. Mr. Chabola provided an update on the girl's soccer team and girl's waterpolo who were both winners. He stated that the following week would commence the winter sports playoffs. He also thanked the Board for acknowledging Adam Friedmann during the American Citizenship Awards.

11.5 Members of the Board

Board Members spoke about:

- Mr. Silbiger reported on his attendance at an Empowerment Conference hosted by Mark Ridley Thomas. He extended congratulations to the AVPA on their performance of The Laramie Project. He stated that two weeks ago the Board decided to start working on the budgets, but that there have been some scheduling issues and he hopes that the subcommittee can get together with staff soon to start the discussions. Mr. Silbiger stated that he appreciated Mrs. Jaffe giving an update on the students that were recently hit by cars, and he requested an update on the Food Services Director coming back to a meeting with her presentation. Mrs. Jaffe stated that the presentation would probably be at the end of March or beginning of April.
- Ms. Paspalis reported on her attendance at the union negotiations for the District. She announced that Simon Johnson had won the District Spelling Bee for the second year in a row. The second session of the Immersion Strategic Planning Committee had taken place and they made lots of progress. Ms. Paspalis provided Mrs. Jaffe with a CSBA Sample of a Resolution to support getting measures on the ballot. All Board members agreed to have the Resolution on the next meeting's agenda as an Action Items.
- Mr. Zeidman read an announcement from Dr. Jessica Beagles-Roos that the Culver City Youth Health Center was having a Book Faire on Feb. 12th at 2:00 p.m. He stated that he met with Christopher Wang, one of the students that had been hit by a car. He met with him at his home and reported that he was doing well.

13. Recess

The Board recessed at 8:50 p.m. and reconvened at 9:05 p.m.

12. Information Items**12.1 Bell Schedule Survey Results**

Ms. Laura presented the results of the bell schedule to Board members which showed most parents, staff, and students were pleased with the current bell schedule. David Mielke inquired as to how many students responded, and he felt that the Board should really be guided by research studies done on students learning better with a later start time. Alan Elmont stated he found the survey meaningless as a parent and stated it did not have much information. Casey Chabola provided suggestions for a bell schedule. Robert Gray stated he would like to hear more about current research on the issue. Mr. Zeidman inquired if it would be a negotiated item. He thinks the Board would need to find out if it is a negotiated item before making any decisions. Ms. Paspalis felt that what Casey Chabola suggested was great and agreed that the wording in the survey was weak. She also was not happy with the input that was received. She would like to see any changes to a bell schedule in place by September. Mr. Gourley stated he did not understand why an additional survey would be needed, if the Board was going to possibly impose a new schedule anyway. He would be more inclined to hear more about the research than survey results. Mr. Silbiger asked if staff knew how many parents had more than one child in different schools. He also liked Casey Chabola's suggestion. Mr. Silbiger supports putting any changes in place by September. Mr. Zeidman stated that the student survey is not going to sway him much. He would like to see the proposed schedules brought back in two weeks.

12.2 First Reading of New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers

Mr. Drew Sotelo presented information to the Board on the new Board Policy and Administrative Regulation. He responded to questions from audience members and Board members regarding permits and how students, how the students would be prioritized, and room capacity. Ms. Paspalis stated that she had a few revisions as did Ms. Siever. Mr. Gourley suggested reviewing the policy and adding language that would provide an explanation on why the District has a cap on permits and student count at the schools stating the schools were too crowded. Mrs. Jaffe commented that the average class size is in the CCFT contract. The Board Policy and Administrative Regulation will be brought back for a second reading.

12.3 First Reading of Revised Board Bylaw 9320, Meetings and Notices

Mrs. Jaffe presented the information to the Board. Discussion ensued about clarification on when the City was going to speak with their Commission on possibly changing dates. No revisions were made to the Bylaw and it will be brought back for a second reading.

14. Action Items**14.1 Superintendent's Items – None****14.2 Education Services Items****14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #06-09**

It was moved by Mr. Gourley and seconded by Mr. Silbiger that the Board approve the reinstatement of Pupil Services Case #06-0 as presented. The motion was unanimously approved.

14.2b Second Reading and Adoption of Administrative Regulation 6164.6, Instruction – Identification and Education under Section 504

This item was pulled from the agenda.

14.3 Business Items -- None**14.4 Personnel Items**

14.4b Approval is Recommended for Resolution #15-2010/2011 (HR), Regarding Determination of Seniority Among Certificated Employees with the Same Seniority Date (“Tie-Breaker Resolution”)

It was moved by Mr. Silbiger and seconded by Mr. Gourley that the Board approve Resolution #15-2010/2011 (HR), Regarding Determination of Seniority Among Certificated Employees with the Same Seniority Date (“Tie-Breaker Resolution”) as presented. The motion was unanimously approved.

15. Board Business

15. Discussion on Capital Projects

Mr. Delawalla informed the Board of funds the District has for capital improvement projects and stated that the District will get an additional \$4 million dollars in funding if the money is spent on an athletic complex and the elevators that are needed at the high school. Robert Gray stated that in everything he has researched it states that the District could use the capital improvement money on solar energy. He thinks that the District should use some of the funds for solar. Bonnie Wacker stated her support for implementing solar panels at the middle school, high school, and Farragut Elementary. Bonnie Seeberger stated that solar panels not only help the environment, but they could also promote an educational component. Alan Elmont stated that it was nice to see a discussion on using the capital improvement funds, but that there has been nine to ten years of discussion and there is yet to be a Board to make a decision on using the funds. Mr. Elmont stated not to leave the decision making all to a committee, and urged the Board not to sit on the money. He believes all of the choices thus far have great advantages. Jerry Chabola stated that there were several occasions that he sat in on CBAC meetings and the recommendations were not moved on by the Board. Mr. Chabola stated that he has heard a lot in the community regarding the athletic complex and he pointed out that having the complex was not about him. Having the complex was about the students and the community. He stated that whatever capital funds were available needed to be spent. George Laase asked if the energy saved would be used on-site. Mr. Delawalla responded yes. Mr. Laase agreed with Mr. Elmont that the Board needs to do something with the funds. Todd Johnson and Kathleen McKernin provided the Board with additional information and responded to questions. Mr. Silbiger and Mr. Gourley agreed that they would like the committee to proceed with the RFP. Mr. Zeidman stated that the elevators had to be done at the high school. He stated that he was not against the project, but he would feel more comfortable getting more information from other Districts that have taken on a solar project such as Santa Monica/Malibu Unified. Mr. Zeidman stated that Robert Frost Auditorium and an athletic Field will bring in revenue and the students and community would be able to use them. He suggested moving forward with the Robert Frost Auditorium, the elevators and the athletic field. Additional information ensued. It was agreed that Mr. Johnson would send additional information to Mrs. Jaffe so that she could forward it to the Board. Mr. Silbiger also asked if Mr. Delawalla could do a lay-out of all of the financials for each project. Mr. Gourley thanked the entire Environmental Sustainability Committee for their all of their hard work.

Adjournment

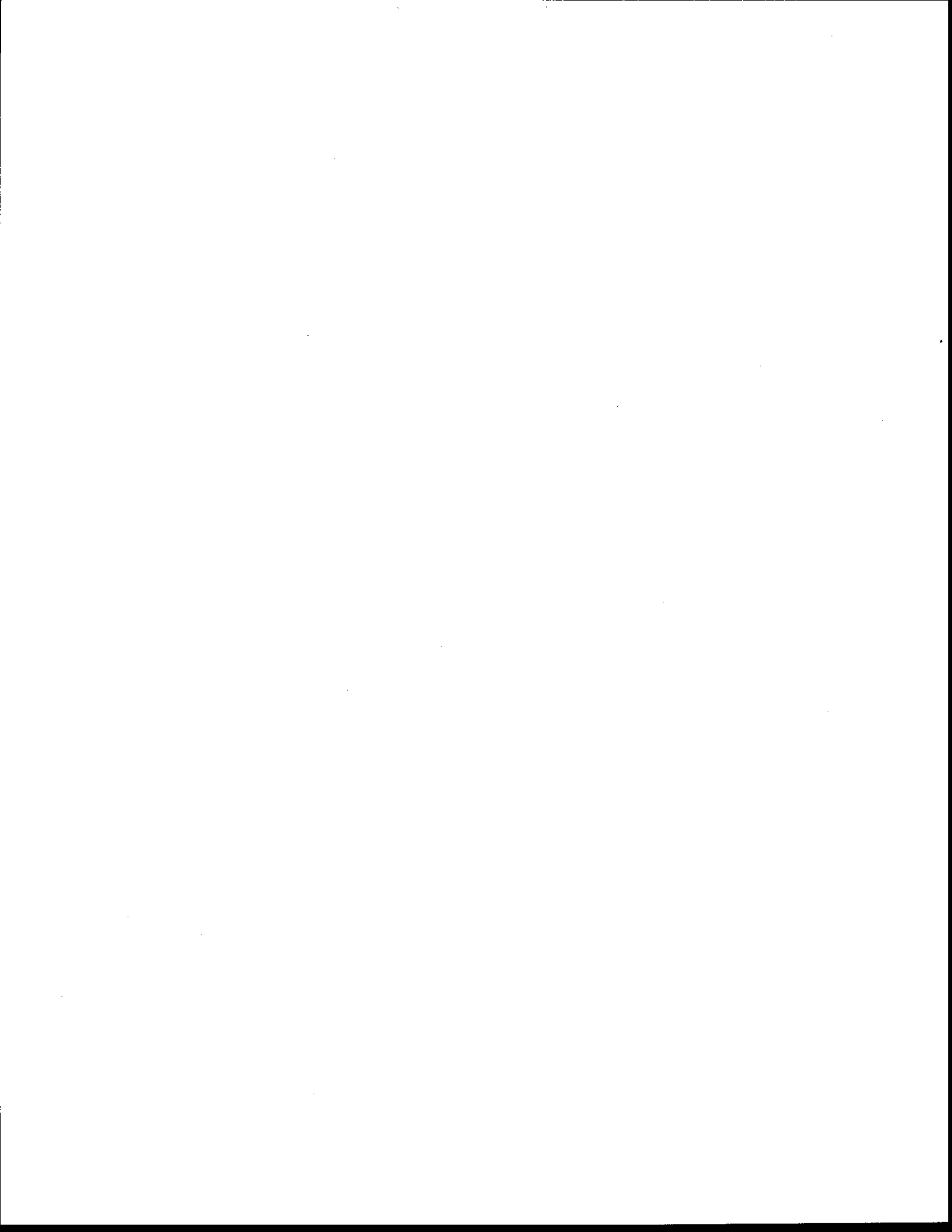
There being no further business, it was moved by Mr. Gourley, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 10:00 p.m. in memory of Pearl Granato.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary



9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from January 29, 2011 through February 11, 2011 is \$82,017.88. Warrants issued for the period January 13, 2011 through February 9, 2011 total \$3,837,934.25. This includes \$1,254,938.00 in commercial warrants, and \$2,582,996.25 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from January 29, 2011 through February 11, 2011 in the amount of \$82,017.88 and warrants for January 13, 2011 through February 9, 2011 in the amount of \$3,837,934.25 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Board List Purchase Order Report
CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/11	110210	C		02/07/2011		MUSEUM OF TOLERANCE	FIELD TRIPS	Adult School	01.0	90127.0	11100	10000	5816	0000010	1,000.00	1,000.00
							02/07/2011	110210			MUSEUM OF TOLERANCE					1,000.00
02/04/11	1102PR	A		02/04/2011		SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	90127.0	11100	10000	4310	2020000	32.91	32.91
							02/04/2011	1102PR			SOUTHWEST SCHOOL SUPPLY					32.91
02/04/11	1104SURST	C		02/04/2011		LACOE	CONFERENCE AND TRAVEL	Culver City Middle School	01.0	90127.0	11100	10000	5220	3010000	600.00	600.00
							02/04/2011	1104SURST			LACOE					600.00
02/04/11	54610A	A		02/04/2011		TOYS FOR SPECIAL CHILDREN, INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	422.37	422.37
							02/04/2011	54610A			TOYS FOR SPECIAL CHILDREN, INC.					422.37
01/31/11	55875M	A		01/31/2011		SPARTAN SUPPLY COMPANY	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	280.00	280.00
							01/31/2011	55875M			SPARTAN SUPPLY COMPANY					280.00
02/07/11	55876M	A		02/07/2011		HILLYARD	JANITORIAL SUPP/EQUIP	Custodians	01.0	00000.0	00000	82000	4370	0005042	169.88	169.88
							02/07/2011	55876M			HILLYARD					169.88
02/04/11	56265	A		02/04/2011		REDWOOD PRESS	OFFICE SUPPLIES	Special Projects	01.0	42010.0	00000	21000	4350	0004030	1,165.55	1,165.55
							02/04/2011	56265			REDWOOD PRESS					1,165.55
02/01/11	56283	A		02/01/2011		PACIFIC SALES	REFRIGERATORS/FREEZERS/STOVES	Office of Child Development	12.0	50250.0	85000	10000	4410	0000002	2,572.54	2,572.54
							02/01/2011	56283			PACIFIC SALES					2,572.54
02/01/11	56284	C		02/01/2011		SECURENET ASSOCIATES	CONTRACTED SERVICES	Technology	01.0	00000.0	00000	77000	5810	0005020	4,798.00	4,798.00
							02/01/2011	56284			SECURENET ASSOCIATES					4,798.00
02/01/11	56286	A		02/01/2011		PEARSON CURRICULUM	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	42030.0	11100	10000	4310	0004030	14,476.04	14,476.04
							02/01/2011	56286			PEARSON CURRICULUM					14,476.04

Stat : P = Pen =Active, C=Completed, X=Canceled

CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/09/11	56288M	A		02/09/2011	SADDLEBACK GOLF CARS	REPAIRS - OTHER	Custodians	01.0	00000.0	00000	82000	5630	0005042	160.00	160.00
								56288M		SADDLEBACK GOLF CARS					
02/01/11	56324	A		02/01/2011	FLAGHOUSE, INC.	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	61050.0	85000	10000	4310	0000002	198.69	198.69
										FLAGHOUSE, INC.					
02/01/11	56325	C		02/01/2011	ENCHANTED LEARNING, LLC	SUBSCRIPTIONS	La Ballona Elementary	01.0	30100.0	11100	10000	4310	2060000	125.00	125.00
										ENCHANTED LEARNING, LLC					
02/01/11	56326	A		02/01/2011	100 PERCENT LEARNING FUN	CONTRACTED SERVICES	Culver City Middle School	01.0	30100.0	11100	10000	5810	3010000	859.68	859.68
										100 PERCENT LEARNING FUN CENTER					
02/02/11	56327	A		02/02/2011	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP	Special Projects	01.0	58100.0	11100	10000	4310	0004030	104.81	104.81
										TROXELL COMMUNICATIONS					
02/01/11	56328	C		02/01/2011	SAN DIEGO COUNTY OFFICE OF	CONFERENCE AND TRAVEL	Special Projects	01.0	58100.0	00000	21000	5220	0004030	200.00	200.00
										SAN DIEGO COUNTY OFFICE OF EDUCATION					
02/01/11	56329	C		02/01/2011	LACOE	CONFERENCE AND TRAVEL	Special Projects	01.0	42010.0	00000	21000	5220	0004030	350.00	350.00
										LACOE					
02/01/11	56330	A		02/01/2011	AMAZON.COM	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	30100.0	11100	10000	4310	2020000	79.57	79.57
										AMAZON.COM					
02/01/11	56331	A		02/01/2011	SOUTHWEST OFFSET PRINTING	ADVERTISING	Adult School	11.0	06390.0	41100	27000	5830	0000010	12,000.00	12,000.00
										SOUTHWEST OFFSET PRINTING					
02/01/11	56332	C		02/01/2011	SOUTHWEST OFFSET PRINTING	ADVERTISING	Adult School	11.0	06390.0	41100	27000	5830	0000010	1,349.92	1,349.92
										SOUTHWEST OFFSET PRINTING					

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/04/11	56333	A		02/04/2011	LASERCARE	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	00000.0	11100	10000	4310	3010001	155.85	
						02/04/2011	56333								155.85
02/04/11	56335	A		02/04/2011	U.S. POSTAL SERVICE	COMMUNICATION SUPP/EQUIP	Purchasing	01.0	00000.0	00000	73000	5910	0005030	5,000.00	
						02/04/2011	56335								5,000.00
02/04/11	56336	A		02/04/2011	LIGHTSPEED TECHNOLOGIES,	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	1,140.04	
						02/04/2011	56336								1,140.04
02/04/11	56337	A		02/04/2011	DEMCO, INC.	OFFICE SUPPLIES	Undistributed SIMC	01.0	00000.0	00000	24200	4350	0000000	864.85	
						02/04/2011	56337								864.85
02/04/11	56338	A		02/04/2011	PEARSON CURRICULUM	BOOKS	Undistributed SIMC	01.0	63000.0	11100	10000	4110	0000000	29,954.86	
						02/04/2011	56338								29,954.86
02/04/11	56339	A		02/04/2011	PROJECTOR SUPER STORE	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	627.77	
						02/04/2011	56339								627.77
02/04/11	56340	A		02/04/2011	THE APPLE STORE	OFFICE SUPPLIES	Special Projects	01.0	07392.0	00000	21000	4350	0004030	179.84	
						02/04/2011	56340								179.84
02/04/11	56341	A		02/04/2011	CDW-G	INSTRUCTIONAL SUPPLIES	Culver Park High School	01.0	07395.0	32000	10000	4310	5010000	221.17	
						02/04/2011	56341								221.17
02/07/11	56342	A		02/07/2011	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	61050.0	85000	10000	4310	0000002	333.22	
						02/07/2011	56342								333.22
02/07/11	56343	A		02/07/2011	WESTERN GRAPHIX	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74000	4350	0003000	283.16	
						02/07/2011	56343								283.16

Board List Pur Order Report
CULVER CITY UNIFIED SD

Page N: 4

Report ID: 1 09C

District: 64444

Run Date: 02/12/2011

Purchase Orders/Buyouts To The Board for Ratification From : 1/29/2011 To 2/11/2011

Run Time: 12:39:21AM
 WEEKLY

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/11	56344	C		02/07/2011	CALIFORNIA SCIENCE CENTER	FIELD TRIPS 02/07/2011 56344	El Marino Language	01.0	00000.0	16003	10000	5816	2030000	25.00	
02/07/11	56345	C		02/07/2011	THE RESTAURANT AT KELLOGG RANCH	CONFERENCE AND TRAVEL 02/07/2011 56345	Undistributed ROP	01.0	96352.0	71100	10000	5220	0000000	470.00	
02/07/11	56346	A		02/07/2011	APPLAUSE LEARNING	INSTRUCTIONAL SUPPLIES 02/07/2011 56346	Culver City Middle School	01.0	00000.0	11100	10000	4310	3010001	399.37	
02/07/11	56347	A		02/07/2011	SCHOOL SERVICES OF CALIFORNIA, INC.	BOOKS 02/07/2011 56347	Human Resources	01.0	00000.0	00000	74000	4230	0003000	36.00	
02/08/11	56348	C		02/08/2011	DIVISION OF STATE ARCHITECT	FEES, LICENSE 02/08/2011 56348	Undistributed Pur/District	01.0	00000.0	00000	85000	6201	0000000	263.37	
02/08/11	56349	A		02/08/2011	WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES 02/08/2011 56349	High School	01.0	00000.0	11100	10000	4310	4010001	9.63	
02/08/11	56350	A		02/08/2011	WELDON, WILLIAMS & LICK, INC.	GRADUATION SUPPLIES 02/08/2011 56350	High School	01.0	00000.0	00000	27000	4350	4010001	376.43	
02/08/11	56351	C		02/08/2011	SAN DIEGO COUNTY OFFICE OF	CONFERENCE AND TRAVEL 02/08/2011 56351	Special Projects	01.0	58100.0	00000	21000	5220	0004030	500.00	
02/09/11	56352	A		02/09/2011	BSN SPORTS	ATHLETIC SUPP/EQUIP 02/09/2011 56352	El Marino Language	01.0	00000.0	16003	10000	4310	2030000	232.36	

Total by District : 64444

82,017.88

82,017.88

Report ID: LAPO009C **Board List Purchase Order Report** **Page No. 5**
District: 64444 **CULVER CITY UNIFIED SD** **Run Date: 02/12/2011**
Purchase Orders/Buyouts To The Board for Ratification From: 1/29/2011 To 2/11/2011 **Run Time: 12:39:21AM**
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified **WEEKLY**

Change
PO Date PO # Stat Ord# Date Vendor Name Description Dept/Site Fund Res.Prj Goal Funct Obj Sch.Lo Distrib PO Amt

End of Report LAPO009C

NONPUBLIC SCHOOLS:
APPROVED YTD: \$2,507,349.47

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANT REPORT
2010 - 2011**

COMMERCIAL WARRANTS

JAN 13, 2011 - FEB. 9, 2011

\$ 1,254,938.00

PAYROLL WARRANTS

JAN 13, 2011 - FEB. 9, 2011

\$ 2,582,996.25

TOTAL:

\$ 3,837,934.25

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 14

Total Fiscal Impact per Funding Source:

General Fund – Pupil Personnel Services	\$2,950.00
Education Services	\$ 630.00
Olweus Grant & Title IV Safe and Drug Free Schools	\$ 210.00
School Improvement	\$1,750.00
Special Education	\$6,690.00
Title I	\$1,120.00

BOARD REPORT

9.4 Certificated Personnel Services Report No. 14

I. Authorization and Ratification of Employment

A. Home Teacher – District Office

Effective February 16, 2011 through June 17, 2011 at \$39.13 per hour,
not to exceed 5 hours per week plus mileage
Funding Source: General Fund – Pupil Personnel Services
Total Cost: \$2,950.00

1. Carlan, Marlene

B. Home Teacher – District Office

Effective February 23, 2011 through June 17, 2011 at \$39.13 per hour,
not to exceed 5 hours per week
Funding Source: Special Education
Total Cost: \$2,750.00

1. Lockhart, William

C. Substitute Teachers – District Office

Effective February 23, 2011 at \$125 per day, work as needed
Funding Source: General Fund

- | | |
|---------------------|------------------------|
| 1. Capillo, Brianna | 3. Marino, Adam |
| 2. Hope, Heather | 4. Redrado-Giner, Olga |

D. Substitute Teacher – District Office, One on One for Special Education Student

Effective January 31, 2011 through March 14, 2011 at \$125.00 per day, 21st day \$160.00
Funding Source: Special Education
Total Cost: \$3,940.00

1. Dickinson, Melinda

E. Extra Assignment – El Rincon, Olweus Training

Effective January 18, 2011 at \$35.00 per hour, not to exceed 2 hours
Funding Source: Olweus Grant & Title IV Safe and Drug Free Schools
Total Cost: \$210.00

- | | |
|------------------|---------------------|
| 1. Fitts, Julie | 3. O'Daniel, Sharon |
| 2. Lopez, Javier | |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 14 – Page 2

I. Authorization and Ratification of Employment - continued

F. Extra Assignment – El Rincon, Additional Judge for District Spelling Bee
Effective January 31, 2011 at \$35.00 per hour, not to exceed 4 hours
Funding Source: Education Services
Total Cost: \$140.00

1. Pryharski, Allison

G. Extra Assignment – La Ballona, Benchmarks for Dual Language Program
Effective February 1, 2011 through June 17, 2011 at \$35.00, not to exceed 10 hours per teacher
Funding Source: School Improvement
Total Cost: \$1,750.00

- | | |
|----------------------|--------------------|
| 1. Arzate, Carolina | 4. Orozco, Johanna |
| 2. Gomez, Sandra | 5. Rosales, Susan |
| 3. Mendez-Tobar, Ana | |

H. Extra Assignment – La Ballona, Star Testing Coordinator
Effective April 11, 2011 through May 31, 2011 at \$35.00 per hour, not to exceed 30 hours
Funding Source: Title I
Total Cost: \$1,050.00

1. Fineman, Susan

I. Extra Assignment – Linwood E. Howe, Successmaker Software/Program Trainer
Effective January 13, 2011 at \$35.00 per hour, not to exceed 2 hours
Funding Source: Title I
Total Cost: \$70.00

1. Abascal, Atoosa

J. Extra Assignment – Elementary Sites, Report Card Committee
Effective February 24, 2011 at \$35.00 per hour, not to exceed 1 hour per teacher
Funding Source: Education Services
Total Cost: \$490.00

- | | | | |
|-----------------------|-----------------|----------------------|-----------------|
| 1. Benitez, Claudia | District Office | 8. Langholz, Estelle | Farragut |
| 2. Chinelli, Vivian | Linwood | 9. Levit, Amy | District Office |
| 3. Coleman, Margaret | La Ballona | 10. Martinez, Zaida | El Marino |
| 4. Di Franco, Diane | El Rincon | 11. Mont, Allison | Linwood |
| 5. Glusac, Jan | El Rincon | 12. Revel, Dawn | Farragut |
| 6. Greenstein, Pamela | District Office | 13. Romero, Rebeca | El Marino |
| 7. Gualtieri, Natalie | Linwood | 14. Schaffer, Doris | Farragut |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 14 – Page 3

I. Authorization and Ratification of Employment - continued

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 14

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.5 Classified Personnel Services Report No. 14

I. Authorization, Approval & Ratification of Employment

A. Food Services

1. Lopez, Xiomara Substitute Food Service Assistant
Food Services
Funding Source: Food Services
Effective February 23, 2011
Hourly, as needed – \$11.45 per hour

II. Authorization, Approval & Ratification of Resignations

1. Maria, Guadalupe Instructional Assistant – Special Education IIA
Child Development/La Ballona
3 hours per day, school year
Funding Source: General Fund – Special Ed
Effective February 18, 2011
Range 16 – \$16.04 per hour

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 14

Moved by:

Seconded by:

Vote:

9.6 Enrollment Report

The attached reports display enrollment information for the fifth month of the 2010-2011 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Enrollment Report for month five of the 2010-2011 school year as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
Enrollment for the 5th School Month (12/13/10 - 1/7/11)
2010 - 2011

ELEMENTARY	EI Marino	EI Rincon	Farragut	La Ballona	Linwood Howe	Ind. Study	Total
K	132	87	90	92	69	0	470
1	132	94	91	113	90	0	520
2	132	90	82	92	78	0	474
3	117	90	77	84	71	0	439
4	121	82	88	59	87	0	437
5	116	79	88	89	81	0	453
Spec Class	0	19	6	0	26	0	51
Elementary Total	750	541	522	529	502	0	2844

SECONDARY	Middle School	High School	Culver Park	Ind. Study	Total
6	497			0	497
7	519			0	519
8	502			0	502
9		553	0	1	554
10		578	1	5	584
11		574	25	5	604
12		504	45	19	568
Spec Class	24	42	0	0	66
Secondary Total	1542	2251	71	30	3894

Total K-12 Enrollment	6738
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PRESCHOOL

Linwood Howe	EI Marino	EI Rincon	Farragut	La Ballona	CEE	Total
53	16	40	8	88	95	300

ADULT SCHOOL

Adult Basic Ed	ESL	Citizenship	Adults with Disabilities	Older Adults Prog	High School Subjects	Total
54	198	0	14	404	95	765

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 95 students enrolled in high school subjects, 31 concurrently attend high school.

Culver City Unified School District
Enrollment Comparison
09-10 vs 10-11

ELEMENTARY	1st	2nd	3rd	4th	5th
	School Month	School Month	School Month	School Month	School Month
	10-11	10-11	10-11	10-11	10-11
El Marino	747	748	748	750	750
El Rincon	529	538	542	538	541
Farragut	523	526	524	523	522
La Ballona	524	532	532	531	529
Linwood Howe	500	494	502	504	502
Ind. Study	0	0	0	0	0
Special Ed	Incl	Incl	Incl	Incl	Incl
Elementary Total	2823	2838	2848	2846	2844

SECONDARY	1st	2nd	3rd	4th	5th
	School Month	School Month	School Month	School Month	School Month
	10-11	10-11	10-11	10-11	10-11
Middle School	1560	1565	1559	1549	1542
High School	2290	2298	2271	2259	2251
Culver Park	59	67	66	71	71
Ind. Study	8	0	28	29	30
Special Ed	Incl	Incl	Incl	Incl	Incl
Secondary Total	3917	3930	3924	3908	3894

K-12 Total	6740	6768	6772	6754	6738
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BOARD REPORT

2/22/11

9.7

9.7 Compensation Report of the Members of the Board of Education

The attached report lists the cost to the District of all expenditures paid out on behalf of each Board Member from July 1, 2010 through December 31, 2010.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Compensation Report for the period of July 1, 2010 through December 31, 2010 as presented.

Moved by:

Seconded by:

Vote:

**2010-11
Compensation and Expenditure Report
of the
Members of the Board of Education**

July 1, 2010 to September 30, 2010

Board Member	Stipend	Statutory Benefits	Health & Welfare	Other Expenditures	Total
Gourley, Steven	\$ 720.00	\$ 81.15	\$ 161.82	\$ -	\$ 962.97
Paspalis, Katherine	\$ 720.00	\$ 65.09	\$ 1,126.59	\$ -	\$ 1,911.68
Siever, Patricia	\$ 720.00	\$ 81.15	\$ 10.80	\$ -	\$ 811.95
Silbiger, Karlo	\$ 720.00	\$ 81.15	\$ -	\$ -	\$ 801.15
Zeidman, Curtis Scott	\$ 720.00	\$ 65.09	\$ 1,126.59	\$ -	\$ 1,911.68
TOTAL	\$ 3,600.00	\$ 373.63	\$ 2,425.80	\$ -	\$ 6,399.43

October 1, 2010 to December 31, 2010

Board Member	Stipend	Statutory Benefits	Health & Welfare	Other Expenditures	Total
Gourley, Steven	\$ 720.00	\$ 81.15	\$ 488.21	\$ -	\$ 1,289.36
Paspalis, Katherine	\$ 720.00	\$ 32.95	\$ 3,383.72	\$ -	\$ 4,136.67
Siever, Patricia	\$ 720.00	\$ 81.15	\$ 32.40	\$ -	\$ 833.55
Silbiger, Karlo	\$ 720.00	\$ 81.15	\$ -	\$ -	\$ 801.15
Zeidman, Curtis Scott	\$ 720.00	\$ 32.94	\$ 3,383.72	\$ -	\$ 4,136.66
TOTAL	\$ 3,600.00	\$ 309.34	\$ 7,288.05	\$ -	\$ 11,197.39

This report represents all expenditures made by the District to, or on behalf of, members of the Board of Education:

- A Stipend is "compensation" made to elected officials for the public service they provide pursuant to Education Code 35120.
- Statutory Benefits are expenditures paid by the District related to the Stipend.
- Health & Welfare represents expenditures for medical, dental and life insurance.
- Other Expenditures are travel/conference related expenses while on District business.



BOARD REPORT

2/22/11

10.1

10.1 Spotlight on Education – Culver City Middle School

Jon Pearson, Principal of Culver City Middle School, will share his students' learning in the Arts Integration Partnership as it relates to the visual and performing arts as well as the core academic content areas.

BOARD REPORT

2/22/11

10.2

10.2 Arts Integration Partnership

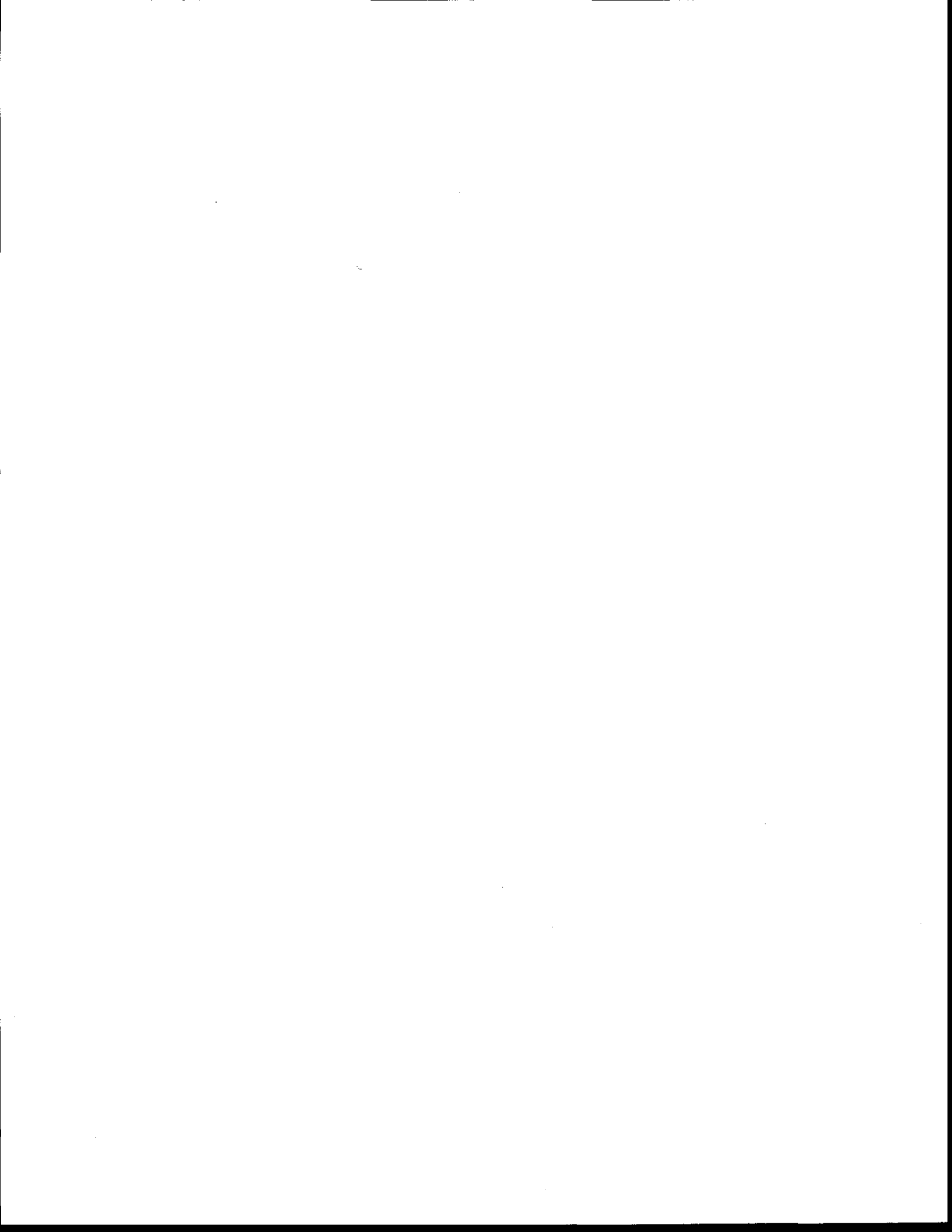
For the second year, Culver City Unified School District is continuing the Arts Integration Partnership (AIP) with the Music Center. This program is designed to provide students with quality arts learning experiences that align with the *California Visual and Performing Arts Framework* and *Content Standards*. Melinda Williams, Director of Education at the Music Center, will introduce Jeff Rose, Linwood Howe teacher, Madeleine Dahm, Music Center Master Teaching Artist, and Culver City Middle School students to share some of the successes of the AIP program.

BOARD REPORT

2/22/11
10.3

10.3 Culver City High School Counselors

Culver City High School counselors will speak briefly about their specialized areas outside of their student alpha caseloads. In addition, the counselors will address the resources and services provided to students.



12.1 Draft of Memorandum of Understanding Between Culver City Unified School District and Los Angeles County Department of Mental Health Regarding Funding and the Provision of Educationally-Related AB 3632 Mental Health Services

In 1984 the California State Legislature passed AB 3632 mandating that county Departments of Mental Health (DMH) work with school districts to provide services to students with IEPs who require mental health services. Specifically AB 3632 provides for:

- Case management of students placed in residential treatment centers
- Payment of residential and therapeutic treatment cost of residentially placed students
- Provision of outpatient mental health services to students and their families
- Attendance at IEP meetings for students eligible for DMH services

In October outgoing governor Schwarzenegger eliminated both the mandate and the funding for AB3632. In November 2010, the California Department of Education approved the release to County Departments of Education of \$76 million of federal funds for the short-term continuation of AB 3632 services. These funds were exhausted in mid-January 2011. Los Angeles County DMH agreed to continue to provide and pay for services through January 2011. Since school districts are payers of last resort for educational services Culver City Unified will be required to begin paying for IEP-based mental health services effective February 1, 2011.

Because the districts did not have adequate time to develop alternate means of providing these services, and because the law does not allow for an interruption in IEP services, most districts are opting to contract directly with county Departments of Mental Health to provide these services.

The Governor's proposed budget asks that the legislature allow a vote that could potentially restore funding for these services *for the 2011-2012 school year*. No funding is included for the remainder of this school year. If funding is restored for this year as a result of one of the lawsuits or some other action the district could ask for reimbursement for funds expended for these mental health services. If funding is not restored for next year and subsequent years the Tri-City SELPA would explore contracting directly with mental health services providers and/or hiring our own providers rather than continuing to work with the Los Angeles County Department of Mental Health.

Attached is a copy of the draft MOU.

DRAFT

MEMORANDUM OF UNDERSTANDING BETWEEN CULVER CITY UNIFIED SCHOOL DISTRICT AND LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH REGARDING FUNDING AND THE PROVISION OF EDUCATIONALLY-RELATED AB 3632 MENTAL HEALTH SERVICES

THIS MEMORANDUM OF UNDERSTANDING ("MOU"), is made by and between the Culver City Unified School District (hereinafter referred to as "LEA") and the Los Angeles County Department of Mental Health (hereinafter referred to as "COUNTY") with respect to the provision of educationally-related mental health services under the Individuals with Disabilities Education Act ("IDEA"), 20 U.S.C. 1400, et seq., and Section 26.5 of Division 7 of title 1 of the California Government Code, sections 7570-7590, commonly known as "AB 3632."

RECITALS

WHEREAS, on October 8, 2010, California Governor Arnold Schwarzenegger ("Governor") vetoed a fiscal year 2010-11 appropriation for educationally-related mental health services mandated by AB 3632, and stated in doing so that "[t]his mandate is suspended."

WHEREAS, Government Code Section 7570 et seq. (AB 3632) and its implementing regulations remain codified; which state that counties and their Mental Health Divisions are required to conduct mental health assessments and to provide necessary mental health-related services, including residential care-based treatment (placement including the provision of psychotherapy) to students with disabilities, as identified within the individualized education programs, pursuant to Government Code sections 7570, 7572, and 7572.5.

Chapter 26.5, Section 7570, established that the provision of related services as defined in paragraph (22) of Section 1401 of Title 20 of the United States Code, to children and youth with a disability shall be the joint responsibility of the Superintendent of Public Instruction and the Secretary of Health and Human Services and further provides that the Secretary of Health and Human Services appoint an agency in each county to assume the responsibility of providing these services;

WHEREAS, Section 6 of Article XIIB of the California Constitution requires the State to provide a subvention of funds to reimburse local governments for State mandated programs, such as AB 3632;

WHEREAS, LEA and COUNTY disagree as to the impact of the former Governor's veto on AB 3632 requirements. While LEA believes AB 3632 remains in full force and effect, notwithstanding the Governor's veto, COUNTY contends its mandate under AB 3632 is suspended. Both Parties nevertheless wish to ensure that while such disagreement is being resolved, LEA students continue to receive an AB 3632 assessment and services they may require under the IDEA;

WHEREAS, LEA and COUNTY intend to reserve all rights each may have at the time this MOU is executed, and agree that nothing in this MOU shall waive or limit either parties rights including any right to seek reimbursement from the other party for all costs incurred in providing services to students under AB 3632 and nothing in this MOU is intended to establish or impose upon COUNTY any legal obligation under IDEA to provide these services;

WHEREAS, prior to the Governor's appropriation veto, county mental health agencies and Special Education Local Plan Areas (SELPA) had previously entered into an Interagency Agreement ("IA") for mental health services pursuant to Title 2 Division 9 Section 60030, which

COUNTY contends is no longer operative.. LEA continues to believe the Interagency Agreement is in full force and effect and reserves the right to enforce that IA and COUNTY disputes such;

WHEREAS, the State Legislature, in the Budget Act provides federal IDEA local assistance funding for the provision of mental health services by transmitting the funds to county offices of education through the California Department of Education (CDE);

WHEREAS, the Budget Act authorizes each county office of education (COE) and county mental health agency (CMHA) to enter into a memorandum of understanding (MOU) for the purpose of transferring these federal grant funds, subject to the fulfillment of the grant's terms and conditions, to the CMHA for AB3632 mental health services that are provided for eligible students in the school districts and Los Angeles County Office of Education (LACOE) has entered into such MOU with COUNTY;

WHEREAS, these federal IDEA funds are to be allocated by the CDE to LACOE for the purpose of funding mental health services identified within individualized education programs (IEP) of resident students, and for which expenses have been and will continue to be incurred in Fiscal Year 2010-2011; and

WHEREAS, the intent of this MOU is that the parties, despite their disagreement regarding their respective rights and obligations under the law, intend to preserve in all respects the COUNTY's service level status quo regarding the provision of AB 3632 services and that the LEA will fully fund the COUNTY for the continuance of these programs and services as hereinafter provided for in this MOU, subject to LEA's reservation of rights including the right to claim reimbursement, from February 1, 2011 through and including June 30, 2011, unless this MOU is terminated earlier by its own terms;

NOW, THEREFORE, based on such recitals, and other mutual considerations and promises herein, the Parties agree as follows:

1. Referrals and assessment reports: COUNTY and LEA agree to abide by the policies and procedures for making student referrals and providing the necessary assessment reports, as provided in Title 2, Division 9, of the California Code of Regulations Section 60040. LEA will refer all students with suspected mental health needs to COUNTY for assessment, and COUNTY will process and complete that assessment as it had before the Governor's veto on October 8, 2010.

2. Array of services: COUNTY agrees to maintain the level of AB 3632 services currently being provided during the term of this MOU, which shall include mental health services consultation, assessment and re-assessment, reports, IEP team meeting attendance and participation, referrals and sending out referral packets, monitoring and placement, contracting with residential facilities and other mental health service providers, as needed and participation in the defense of any due process hearings and compliance complaints which may arise from the provision of AB 3632 services. The array of services will be provided for a child with a disability, as defined in paragraph (3) of Section 1401 of Title 20 of the United States Code, and shall include those related services as defined in paragraph (26) of Section 1401 of Title 20 of the United States Code, and designated instruction and services, as defined in Section 56363 of the Education Code, the California Code of Regulations, Title 2, Division 9, Section 60020(i).

3. Student Records: LEA will provide data to COUNTY regarding LEA students eligible for AB 3632 services according to LEA records which COUNTY will verify based on its records. Thereafter, COUNTY will obtain and provide LEA with student IEP and service data in order to verify that LEA is the applicable district of residence for each individual student for payment purposes by the 15th day of the month following the month of service for residentially placed

students. County and LEA will collaborate on an ongoing basis to verify students receiving outpatient AB 3632 services within specific LEA districts in order to reconcile County's costs associated with the individual LEA students.

4. Individual Services Agreement Execution: This MOU shall include an Individual Services Agreement ("ISA") template which shall be used to develop an ISA for each eligible LEA student to whom COUNTY is to provide AB 3632 educationally-related mental health services. Within ten (10) days of COUNTY's receipt of ISA for AB 3632 eligible students, COUNTY shall verify or provide the required information to LEA to complete the ISA.

5. Individual Services Agreement Expenditures: COUNTY will provide LEA with a summary of expenditures pursuant to the ISAs incurred under this MOU two times during the term of this MOU. The first summary of expenditures will cover the period of February 1, 2011 through March 31, 2011, and will be provided by April 30, 2011. The second summary of expenditures will cover the period of April 1, 2011 through June 30, 2011, and will be provided by July 31, 2011. Payment to the County is due within 60 days of receipt of the summary of expenditures

6. COUNTY Mental Health Services and Case Management Cost Oversight: An oversight committee comprised of representative(s) of LEA, SELPA, and COUNTY will be formed to monitor and audit costs associated with this MOU and to assist in any dispute resolution as identified in paragraph 17. The oversight committee shall not exceed 13 representatives.

7. Funding and Reimbursement: The ISA shall serve as the estimated invoice for services provided to each LEA student under this MOU and is incorporated by reference herein. County represents that it will have expended all available AB 3632 funding as of January 31, 2011 and LEA relies upon this representation. To the extent legally permissible, COUNTY will seek Medi-Cal reimbursement for all eligible students. LEA shall fully reimburse COUNTY all its costs incurred in providing all AB 3632 services which are not reimbursed by Medi-Cal or Early and Periodic Screening, Diagnosis, and Treatment ("EPSDT"). Fully reimbursable costs for continuing the AB 3632 program shall include both direct and indirect costs incurred but in no event shall it include items of cost not previously deemed allowable costs as part of COUNTY's prior SB 90 claims to the State of California. Indirect costs include attorney fees incurred by County Counsel associated with defending due process claims but do not include the cost of an award of attorneys fees to a complaining party. COUNTY represents that the federal IDEA funds distributed November of 2010 have been exhausted and agrees to utilize all other available non-County funding sources to offset the direct and indirect costs. Final actual cost reimbursement rates will not be known until the State's final reconciliation and settlement of the County's cost report. Therefore, an initial reconciliation of payments from LEA to County will be completed by March 1, 2012, after the submission of the County's initial Cost Report to the State. A final reconciliation will be completed when Medi-Cal approvals are finalized and the State has issued its Cost Report Reconciliation and Settlement to the County, which is anticipated to occur in approximately January 2013. Funds owed to LEA will be paid by County and funds owed to County will be paid by LEA at the time of the initial reconciliation and final reconciliation.

8. LEA Reimbursement: If a final and binding legal decision finds that the mandate was not suspended this Fiscal Year, COUNTY agrees to reimburse the LEA for all monies paid by the LEA to COUNTY pursuant to this MOU and LEA will reasonably cooperate with COUNTY to enable COUNTY to seek State of California reimbursement, e.g. an SB 90 claim. If COUNTY receives funding for this purpose from any non-County source to provide AB 3632 services during the term of this MOU, COUNTY agrees to reimburse LEA its proportional share of these funds.

9. Reconciliation: COUNTY will use its Annual Cost Report to reconcile all services provided during the term of this MOU and will provide a final reconciliation to LEA. All parties to this

MOU agree to pay any difference of costs as determined by the final reconciliation without waiver of its right to seek use of the oversight committee set forth in paragraph 6 and dispute resolution process set forth in paragraph 17 to dispute the final reconciliation, or other remedies provided by law. County shall also provide to the LEA an accounting regarding its expenditure of all available AB 3632 funding for fiscal year 2010-11. If requested this accounting will be available as part of the reconciliation process under paragraph 9 and if necessary, the Dispute Resolution process under paragraph 17.

10. Privacy: COUNTY and LEA acknowledge the protections afforded to student health information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Pub. L. No. 14-109, students records under the Family Educational Rights and Privacy Act (FERPA), 20 USC Section 1232g; and under provisions of state law relating to privacy. COUNTY and LEA shall ensure that all activities undertaken under this MOU will conform to the requirements of these laws.

11. Modification: This MOU shall not be modified or amended without the mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the MOU, such deletions or changes shall only be effective if the initials of both contracting parties, along with the date of initialization, appear beside such deletion or change.

12. Integration: This MOU represents the entire understanding of LEA and COUNTY as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. This MOU may not be modified or altered except in writing signed by both parties hereto. This is an integrated MOU.

13. Laws and Venue: This MOU contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in this MOU and supersedes all prior MOUs, contracts, understandings and commitments whether oral or written with respect to the subject matter of this MOU. This MOU shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this MOU, the action shall be brought in a state or federal court with the jurisdiction for the Los Angeles County, State of California.

14. Third Party Rights: Nothing in this MOU shall be construed to give any rights or benefits to anyone other than LEA and COUNTY.

15. Severability/Waiver: The unenforceability, invalidity or illegality of any provision(s) of this MOU shall not render the other provisions unenforceable, invalid, or illegal. No waiver of any provision of this MOU shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

16. Term: This MOU shall cover the period of February 1, 2011, through June 30, 2011. This MOU shall terminate as of the close of business on June 30, 2011, subject to the provisions of paragraph 21. However, this MOU may be extended by the parties' mutual written consent.

17. Dispute Resolution: COUNTY and LEA agree that the following process will be used to address disputes on the implementation of the MOU only after collaborative efforts have been attempted at the lowest possible level. It is understood that these dispute resolution procedures shall have no application to any right of the LEA to seek recovery should there be a determination that the AB 3632 remains in full force and effect. This dispute resolution does not pertain to due process complaints.

COUNTY and LEA shall name a mutually agreed upon neutral party (hereinafter "outside party") to assist to resolve disputes using a process of facilitated communication through non-binding mediation between COUNTY and LEA mediation. The parties will use the following process:

- A written notice of the request for dispute resolution, including a description of the concerns to be addressed, shall be forwarded by the aggrieved agency initiating the dispute to the non-initiating party.
- If the issue is not resolved within 10 business days of the date of the written notice of the request for dispute resolution, the notice shall be submitted to the committee formed pursuant to paragraph 6 for possible resolution
- If the issue is not resolved within 10 business days of the date of the written notice of the request for dispute resolution, the aggrieved agency initiating the dispute shall request that the outside party be contacted to schedule a meeting between the agencies.
- No later than thirty (30) calendar days from the date outside party is contacted, a resolution plan between the three agencies will be developed with the assistance of the outside party. The signatories of this MOU or their designees shall be responsible for assuring the agreements included in the resolution plan are implemented.
- Each party shall bear its own costs related to the use of this dispute resolution service except for those costs for the outside party shall be shared equally between the LEA and COUNTY.

18. Force Majeure: Neither party shall be deemed to be in default of the terms of this MOU if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: acts of God; any laws and/or regulations of State or Federal government; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting party. If any of the stated contingencies occur, the party delayed by force majeure shall immediately give the other parties written notice of the cause for delay. The party delayed by force majeure shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the party delayed shall immediately give the other parties written notice thereof and shall resume performance of the terms of this MOU.

Neither party shall be liable for any excess costs if the failure to perform the MOU arises from any of the contingencies listed above.

19. Notices: All notices provided for by this MOU shall be in writing. Notices shall be mailed, electronically delivered or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices related to this MOU shall be mailed to LEA and shall be addressed to:

Patricia W. Jaffe
Interim Superintendent
Culver City Unified School District
4034 Irving Place, Culver City, CA 90232

All notices related to this MOU shall be mailed to COUNTY shall be addressed to:

Paul L. McIver, LCSW, District Chief
Los Angeles County Department of Mental Health
600 S. Commonwealth Avenue
Los Angeles, CA 90005
(213) 739-2334 Facsimile: (213) 738-6521

20. Representation on Authority of Parties/Signatories: Each person signing this MOU represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this MOU. Each party represents and warrants to the other that the execution and delivery of the MOU and the performance of such party's obligations hereunder have been duly authorized and that the MOU is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

21. Termination: This MOU may be terminated at anytime upon the mutual agreement of the parties or by either party upon 30 days advanced written notice to the other party.

If AB 3632 is found to remain in full force and effect by a court of competent jurisdiction, notwithstanding the Governor's veto, this MOU shall immediately terminate and COUNTY will resume providing AB 3632 services as it had before the veto.

22. Incorporation of Recitals: The parties understand and agree that the recitals set forth above are terms of this MOU and are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates of their signatures.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

By Patricia W. Jaffe (Date)
Interim Superintendent

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH

By Marvin J. Southard, DSW (Date)
Director
Los Angeles County Department of Mental Health

BOARD REPORT

12.2 Measure EE Parcel Tax Expenditures

On November 3, 2009 citizens of Culver City approved a Parcel Tax which is in effect for five years beginning July 1, 2010. The funds received from the Parcel Tax was to provide funding to maintain: Small Class Size; Math, Science, Technology, Music and Art programs; updated instructional materials; quality teachers; school libraries; keep school facilities clean and well-maintained.

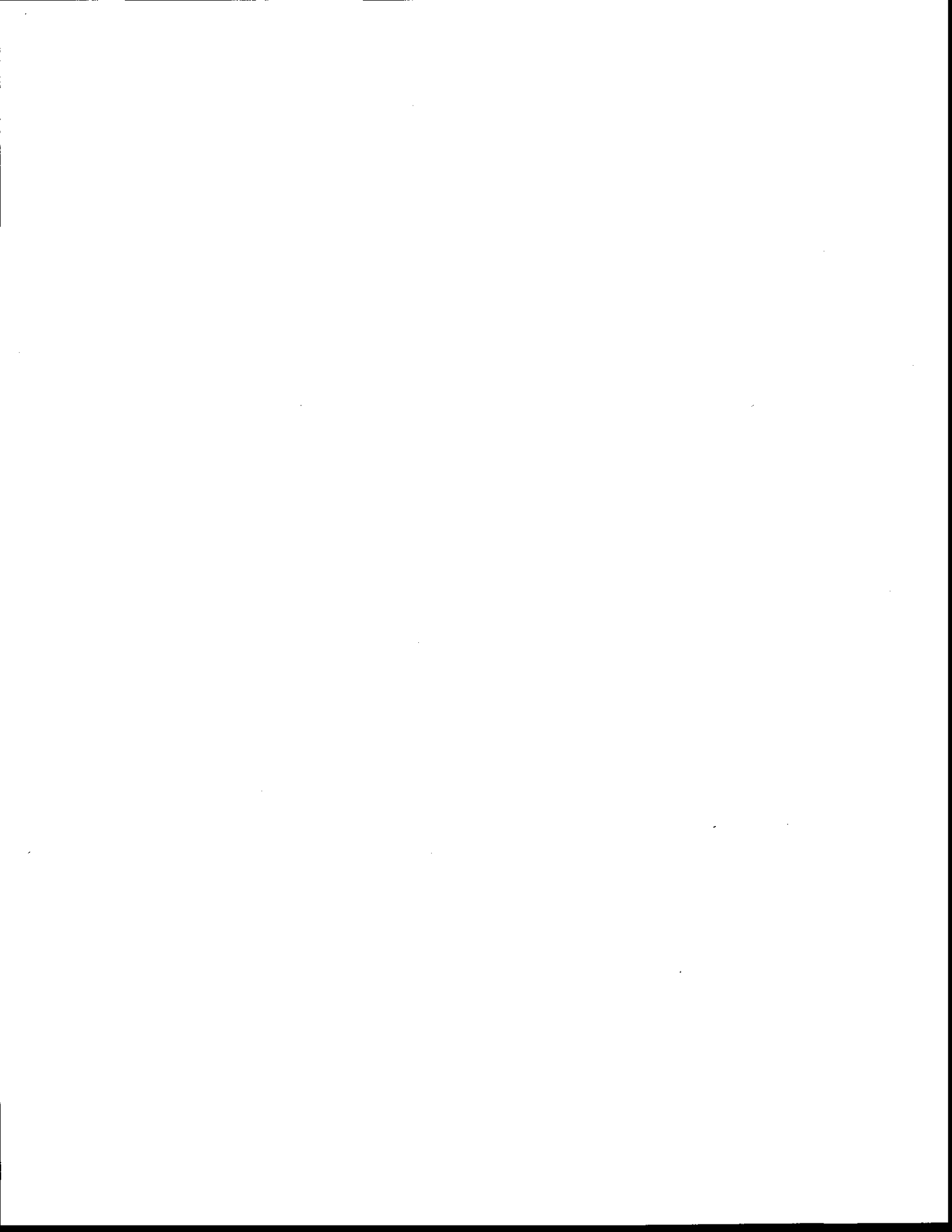
Pursuant to the Board's request, attached is the Parcel Tax Allocation to provide the community with updated information on how these funds are being used.

Culver City Unified School District

Parcel Tax Allocation

January 26, 2011

Description	Full-Time Equivalent	Amount
Advanced Math, Science, Technology & College-Prep Programs		
Mathematics Teachers	6.00	441,196
Science Teacher	6.87	547,579
Maintain Small Class Sizes		
	1.50	110,699
Keep School Libraries Open with Skilled Library Staff		
Instructional Materials Clerk	0.09	5,254
Library Media Clerk	0.08	3,271
Provide Up-to-Date Instructional Materials		
		26,500
Art and Music Education Programs		
Music Teacher	0.07	5,939
Art Teacher	0.53	42,048
Keep School Facilities Clean, Safe and Well-Maintained		
		18,000
Total	15.14	1,200,486



BOARD REPORT

2/22/11

1.0

1.0 Approval of the Report of the Treasurer-Controller

The treasurer of the Culver City School Facilities Financing Authority (CCSFFA) will present the Authority's Financial Report for the period ending June 30, 2010.

RECOMMENDED MOTION:

That the Board of Directors of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2010 as presented.

Moved by:

Seconded by:

Vote:

**CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY
JOINT POWERS AGENCY**

**BALANCE SHEET
JULY 1, 2009 to JUNE 30, 2010**

ASSETS

CASH

Escrow: Old Bond Escrow	\$ -
Cash	\$ -
New Bond Escrow	\$ 37,069,621.91
Project Fund	\$ 3,598,157.39
Cash	<u>\$ 56,377.78</u>
Total Assets:	\$ 40,724,157.08

LIABILITIES

PAYABLES

New Bond Obligation	\$ 37,069,621.91
Old Bond Obligation	<u>\$ -</u>
Total Liabilities:	\$ 37,069,621.91

TOTAL NET ASSETS **\$ 3,654,535.17**

BOARD REPORT

**02/22/11
14.1a**

14.1a Second Reading and Approval of Revised Board Bylaw 9320, Meetings and Notices

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Bylaw and Exhibit, Meetings and Notices to reflect new language as requested by the Governing Board. Board Bylaw 9320 is hereby submitted for a second reading and adoption which would include any requested revisions from the first reading.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves Revised Board Bylaw 9320, Meetings and Notices as presented.

Moved by:

Seconded by:

Vote:

MEETINGS AND NOTICES

Meetings of the Governing Board are conducted for the purpose of accomplishing district business.

A Board meeting exists whenever a majority of the Board members gather at the same time and place to hear, discuss or deliberate upon any item ~~that is~~ within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public and shall be conducted in accordance with law and Board procedures.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)
(cf. 9323 - Meeting Conduct)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or positions of any Board member to other Board members. Except as otherwise authorized by law, direct communication, personal intermediaries and technological devices shall not be used by a majority of Board members to develop a collective concurrence as to an action to be taken by the Board on an item of district business. (Government Code 54952.2)

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee.

Each agenda shall also list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

(cf. 9322 - Agenda/Meeting Materials)

Regular Meetings

The Board shall hold two regular meetings each month. Regular meetings shall be held at 7:00 p.m. on the second Tuesday **of the month at the District Administrative Building**, and ~~the~~ fourth Tuesday ~~the District Administrative Building.~~ **in the City Hall Chambers.**

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

MEETINGS AND NOTICES (continued)**Special Meetings**

Special meetings of the Board may be called by the presiding officer or a majority of the Board members. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members, and the local media who have requested such notice in writing. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144, Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An Emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity or other activity which severely impairs public health and/or safety as determined by a majority of the members of the Board.

(cf. 4141.6/4241.6 – Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board.

(cf. 3516 – Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most

MEETINGS AND NOTICES (continued)

recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

(cf. 2000 – Concepts and Roles)
(cf. 2111 – Superintendent Governance Standards)
(cf. 9000 – Role of the Board)
(cf. 9005 – Governance Standards)
(cf. 9400 – Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members

MEETINGS AND NOTICES (continued)

2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 – Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410-Nondiscrimination in District Programs and Activities)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its' principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction

MEETINGS AND NOTICES (continued)

6. Meet in or near a facility owned by the district by located outside the district, provided the meeting is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication.

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953).

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

MEETINGS AND NOTICES (continued)*Legal Reference:***EDUCATION CODE**

- 35140 *Time and place of meetings*
- 35143 *Annual organizational meeting, date, and notice*
- 35144 *Special meeting*
- 35145 *Public meetings*
- 35145.5 *Agenda; public participation; regulations*
- 35146 *Closed sessions*
- 35147 *Open meeting law exceptions and applications*

GOVERNMENT CODE

- 11135 *State programs and activities, discrimination*
- 54950 - 54963 *The Ralph M. Brown Act, especially:*
- 54953 *Meetings to be open and public; attendance*
- 54954 *Time and place of regular meetings*
- 54954.1 *Mailed notices*
- 54954.2 *Agenda posting requirements, board actions*
- 54956 *Special meeting; call; notice*
- 54956.5 *Emergency meeting*
- 54957.5 *Agenda distribution*
- 54961 *Prohibition on use of certain facilities*

UNITED STATES CODE, TITLE 42

- 12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.160 *Effective communications*
- 36.303 *Auxiliary aids and services*

COURT DECISIONS

- Wolfe v. City of Fremont, (2006) 144 Cal.App.544*
- 216 Sutter Bay Associates v. County of Sutter (1997) 58 Cal.App 4th 860*

ATTORNEY GENERAL OPINIONS

- 88 *Ops. Cal. Atty. Gen. 218 (2005)*
- 84 *Ops. Cal. Atty. Gen. 181 (2001)*
- 84 *Ops. Cal. Atty. Gen. 30 (2001)*
- 79 *Ops. Cal. Atty. Gen. 69 (1996)*
- 78 *Ops. Cal. Atty. Gen. 327 (1995)*

*Management Resources:***CSBA PUBLICATIONS**

The Brown Act: School Boards and Open Meeting Laws, rev. 2005

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw

adopted: July 15, 1997

Revised: June 21, 2005

Revised: November 28, 2006

Revised: August 28, 2007

Revised: September 23, 2008

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California



14.1b Approval is Recommended for Resolution #16-2010/2011 - To Support Placing a Revenue Extension Measure on the Ballot

The State budget as proposed by Governor Brown depends largely on the approval by voters to extend existing taxes. In order for voters to have the opportunity to make this decision, the legislature must place the measure on the ballot. This Resolution encourages our elected representatives to allow the general population to voice their opinion.

Should the extension of these taxes be approved, the proposed State budget holds education at a "flat" funding amount. This would result in a reduction of revenue by approximately \$20/average daily attendance (ADA). If the measure is not allowed to go before the voters or if it ultimately fails at the ballot box, that loss increases an additional \$330 to \$350/ADA. The resulting ongoing revenue loss to Culver City Unified would be over \$ 2.1 million per year.

RECOMMENDED MOTION: That the Board adopt Resolution #16-2010/2011, To Support Placing a Revenue Extension Measure on the Ballot in support of Governor Brown's Proposal to place a measure on the ballot for the extension of temporary revenues that are vitally needed in order to help prevent deeper cuts to schools and students.

Moved by:

Seconded by:

Vote:

**Resolution #16-2010/2011 to Support Placing a Revenue
Extension Measure on the Ballot**

WHEREAS, Governor Brown's 2011-12 budget proposes a balanced approach between revenues and new cuts to solving the deficit, and provides for an extension of temporary revenues to support programs our students need and deserve; and

WHEREAS, over the last several years, K-12 education funding has taken a disproportionate amount of budget cuts; and

WHEREAS, state and local funding for California schools has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

WHEREAS, Culver City Unified School District has cut \$ 5,208,652 from its budget over the past three years as a result of ongoing statewide cuts to education funding; and

WHEREAS, the loss of \$7 billion in one-time federal funding to California further reduces school budgets; and

WHEREAS, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools and students; and

WHEREAS, the Governor's budget proposal to limit further cuts to schools in 2011-12 is dependent on voter approval of an extension of existing temporary tax increases; and

WHEREAS, a ballot measure to extend temporary revenues will help prevent further cuts to schools, and without this extension the LAO reports that funding for schools would fall by at least \$2 billion, or more than \$335 per student; and

WHEREAS, Culver City Unified School District expects our local legislators to work with the governor to protect schools from further cuts and to ensure the continued investment our students deserve; and

WHEREAS, Culver City Unified School District opposes a cuts-only budget and supports a budget that is balanced with a combination of cuts and revenue extensions;

NOW, THEREFORE, BE IT RESOLVED that the Culver City Unified School District supports placing a measure on the June 2011 ballot calling for a five-year revenue extension to protect our schools and students by making education a priority in our state on this 22nd day of February 2011.

Scott Zeidman, Esq. President

Karlo Silbiger, Vice President

Katherine Paspalis, Esq. Clerk

Patricia G. Siever, Parliamentarian

Steven Gourley, Member

Patricia W. Jaffe, Interim Superintendent

BOARD REPORT

02/22/11

14.1c

14.1c Approval is Recommended to Submit the Official CSBA 2001 Delegate Assembly Ballot

The Board previously discussed nominees for the 2011 CSBA Delegate Assembly. Board member Patricia Siever's seat on the Delegate Assembly is scheduled to expire on March 31, 2011.

The Board as a whole may vote for up to the number of vacancies in the region or sub-region as indicated on the ballot. For Region 24, to which Culver City Unified belongs, there are six (6) vacancies. Therefore, the Board as a whole may vote for up to six individuals. Regardless of the vacancies, the Board may cast no more than one vote for any one candidate.

RECOMMENDED MOTION: It is recommended that the Board of Education approve the CSBA Official Delegate Assembly Ballot as presented, and submit the ballot to the CSBA office no later than March 16, 2011.

Moved by:

Seconded by:

Vote:

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **TUESDAY, MARCH 15, 2011**. Only **ONE** Ballot per Board. Be sure to mark your vote "**X**" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2011 DELEGATE ASSEMBLY BALLOT
REGION 24
(Los Angeles County)

Number of vacancies: 6 (Vote for no more than 6 candidates)

Delegates will serve two-year terms beginning April 1, 2011 – March 31, 2013

**denotes incumbent*

- Jan Baird (South Whittier SD)*
- Maynard Law (ABC USD)
- Joseph Rivera (El Rancho USD)*
- Patricia G. Siever (Culver City USD)*
- Sophia Tse (ABC USD)
- Ana Valencia (Norwalk-La Mirada USD)*

Provision for Write-in Candidate Name

School District/COE

Provision for Write-in Candidate Name

School District/COE

Signature of Superintendent or Board Clerk

Culver City Unified

School District/COE Name

Interim Superintendent

Title

February 22, 2011

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

BOARD REPORT

2/22/11

14.2a

14.2a Second Reading and Adoption of Revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504, is being presented for a second reading and adoption.

RECOMMENDED MOTION: That the Board approves the Second Reading and Adoption of Revised Administrative Regulation 6164.6, Instruction – Identification and Education Under Section 504.

Moved by:

Seconded by:

Vote:

IDENTIFICATION AND EDUCATION UNDER SECTION 504

Definitions

Free appropriate public education (FAPE) under Section 504 of the Rehabilitation Act of 1973 means the provision of either regular or special education and related aids and services, designed to meet the student's individual educational needs as adequately as the needs of nondisabled students are met. (34 CFR 104.33)

504 team: a multi-disciplinary team convened to review the evaluation data in order to make placement decisions. The 504 team shall consist of a group of persons knowledgeable about the student, the meaning of evaluation data, and the placement options. (34 CFR 104.35)

The student's parent/guardian shall be invited to participate.

Eligibility

A student eligible to receive FAPE under Section 504 is one who (a) has a physical or mental impairment that substantially limits one or more major life activities, including learning, (b) has a record of such an impairment, or (c) is regarded as having such an impairment. (34 CFR 104.3)

Major life activities means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Examples of students with such impairments include, but are not limited to:

1. Students with a normal ability to learn but who have a mobility impairment.
2. Students with a normal ability to learn academically but who require occupational or physical therapy in order to function physically.
3. Students with emotional disabilities manifested by behavior problems which result in exclusion from classes or school.

Indications of a possible disability that significantly interferes with learning include, but are not limited to:

1. Medical conditions such as severe asthma or heart disease.
2. Temporary medical condition due to illness or accident.
3. Poor or failing grades over a lengthy period of time.

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Referral, and Identification, and Evaluation Procedures

1. Any student may be referred by a parent/guardian, teacher, other certificated school employee or community agency for consideration of eligibility as a disabled student under Section 504. This referral should be made to the school site principal or 504 Coordinator.
2. The school principal or 504 Coordinator shall consider the referral and determine whether an evaluation under this procedure is appropriate. This determination shall be based on a review of the student's school records (including academic, social and behavioral records) and the student's needs. Students requiring evaluation shall be referred to appropriate evaluation specialists.
3. If a request for evaluation is denied, the principal shall inform the parents/guardians of this decision and of their procedural safeguards as described below.

3. If it is determined that a student needs or is believed to need special education or related services under Section 504, the district shall conduct an evaluation of the student prior to initial placement and before any significant change in placement. (34 CFR 104.35)

Prior to conducting an initial evaluation of a student for eligibility under Section 504, the district shall obtain written parent/guardian consent.

The district's evaluation procedures shall ensure that tests and other evaluation materials: (34 CFR 104.35)

a. Have been validated and are administered by trained personnel in conformance with the instruction provided by the test publishers.

b. Are tailored to assess specific areas of educational need and are not based solely on a single IQ score.

c. Reflect aptitude or achievement or whatever else the tests purport to measure and do not reflect the student's impaired sensory, manual, or speaking skills unless the test is designed to measure these particular deficits.

Accommodation Plan

1. When a student is identified as disabled within the meaning of Section 504, the 504 team shall determine what services are necessary to ensure that the student's individual education needs are met as adequately as the needs of nondisabled students.
2. In making this determination, the 504 team shall consider all significant factors relating to the learning process for the student, including his/her adaptive behavior and cultural and language

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

background. The evaluation may include, but is not limited to, classroom and playground observation, performance-based testing, academic assessment information, and data offered by the parent/guardian.

3. The parents/guardians shall be invited to participate in the 504 team meeting where services for the student will be determined and shall be given an opportunity to examine all relevant records.
4. The 504 team shall develop a written plan describing the disability and specifying the services needed by the student. A copy of this plan shall be kept in the student's cumulative file. The student's teacher and any other staff who provide services to the student shall be informed of the services necessary for the student, to the extent that they need to be informed in order to provide for the student in the school setting.
5. If the 504 team determines that no services are necessary for the student, the record of the team's meeting shall reflect the identification of the student as a disabled person under Section 504 and shall state the basis for the decision that no special services are presently needed.
6. The disabled student shall be placed in the regular educational environment unless the district demonstrates that a more restrictive placement is required in order to meet the student's needs. The disabled student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs.
7. The parents/guardians shall be notified in writing of the final decision concerning services to be provided, if any, and of the Section 504 procedural safeguards, including the right to an impartial hearing to challenge the decision.
8. The district shall complete the identification, evaluation and placement process within 60 school days.
9. The student's plan shall include a schedule for periodic review of the student's needs and indicate that this review may occur sooner at the request of the parent/guardian or school staff.

Review of the Student's Progress

1. The 504 team shall monitor the progress of the disabled student and the effectiveness of the student's plan. The team shall periodically determine whether the services are appropriate and necessary and whether the disabled student's needs are being met as adequately as the needs of nondisabled students.
2. A reevaluation of the student's needs will be conducted before any subsequent significant change in placement.

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Procedural Safeguards

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation or educational placement of students with disabilities or suspected disabilities.

Notifications shall include a statement of their rights to:

(34 CFR 104.36)

1. Examine relevant records.
2. Have an impartial hearing with an opportunity for participation by the parents/guardians and their counsel.
3. Have a review procedure.

Notifications shall also detail the parent/guardian's right to file a grievance with the district over an alleged violation of Section 504; have an evaluation that draws on information from a variety of sources; be informed of any proposed actions related to eligibility and plan for services; receive all information in the parent/guardian's native language and primary mode of communication; periodic reevaluations and an evaluation before any significant change in program/service modifications; an impartial hearing if there is a disagreement with the district's proposed action; be represented by counsel in the impartial hearing process; and appeal the impartial hearing officer's decision.

(cf. 5145.6 - Parental Notifications)

~~Notifications shall also set forth the procedures for requesting a hearing, the name, address and telephone number of the person with whom the request should be made, and the fact that reimbursement for attorney's fees is available only as authorized by law.~~

~~The Superintendent or designee shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.~~

~~If a parent/guardian disagrees with the identification, evaluation or educational placement of a student with disabilities under Section 504, he/she may initiate the following procedures:~~

- ~~1. Within 30 days of receiving the student's accommodation plan, set forth in writing his/her disagreement and request that the school principal and 504 team review the plan in an attempt to resolve the disagreement. This review shall be held within 10 school days of receiving the~~

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

~~parent/guardian's request, and the parent/guardian shall be invited to attend the meeting at which the review is conducted.~~

~~2. If disagreement continues, request in writing that the Superintendent or designee review the plan. This review shall be held within 10 school days of receiving the parent/guardian's request, and the parent/guardian shall be invited to meet with the Superintendent or designee to discuss the review.~~

~~3. If disagreement continues, request in writing a Section 504 due process hearing. The request shall include:~~

- ~~a. The specific nature of the decision with which the parent/guardian disagrees.~~
- ~~b. The specific relief the parent/guardian seeks.~~
- ~~c. Any other information the parent/guardian believes pertinent.~~

~~Within 20 school days of receiving the parent/guardian's request, the Superintendent or designee shall select an impartial hearing officer. This 20 school days may be extended for good cause or by mutual agreement of the parties.~~

~~Within 60 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 60 days may be extended for good cause or by mutual agreement of the parties. The Superintendent or designee shall represent the district at this hearing.~~

If a parent/guardian disagrees with decisions regarding the identification, evaluation, or educational placement of his/her child under Section 504, he/she may request a Section 504 due process hearing in accordance with the following procedures:

1. Within 30 days after receipt of the district's decision with which the parent/guardian disagrees, the parent/guardian may request an administrative review of the decision. The 504 Coordinator shall designate an appropriate administrator to meet with the parent/guardian to attempt to resolve the issue. This review shall be held within 10 school days of receiving the parent/guardian's request.

2. If the parent/guardian chooses not to request an administrative review, or if the review does not resolve the issue, the parent/guardian may request in writing a Section 504 due process hearing. The parent/guardian's request for a hearing shall be made within 30 days of receiving the district's decision or within 14 days of completion of the administrative review. The request shall include:

- a. The specific nature of the decision with which the parent/guardian disagrees.**
- b. The specific relief the parent/guardian seeks.**

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

c. Any other information the parent/guardian believes pertinent.

Within 20 school days of receiving the parent/guardian's request, the Superintendent or designee and 504 Coordinator shall select an impartial hearing officer. This 20 school day deadline may be extended for good cause or by mutual agreement of the parties.

The 504 Coordinator shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

Within 45 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 45-day deadline may be extended for good cause or by mutual agreement of the parties.

Any party to the hearing shall be afforded the right to:

1. Be accompanied and advised by counsel and by individuals with special knowledge or training related to the problems of students who are qualified as disabled under Section 504.
2. Present written and oral evidence.
3. Question and cross-examine witnesses.
4. Receive written findings by the hearing officer.

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

Notifications

The Superintendent or designee shall ensure that the district has taken appropriate steps to notify students and parents/guardians of the district's duty under Section 504.

(34 CFR 104.32)

(cf. 5145.6 – Parental Notifications)

Instruction

AR 6164.6(g)

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Regulation		CULVER CITY UNIFIED SCHOOL DISTRICT
Adopted:	July 7, 1998	Culver City, CA
Regulation		
Reviewed:	September 28, 2010	
Regulation		
Reviewed and Adopted:	October 12, 2010	
<u>Regulation Reviewed:</u>	<u>January 25, 2011</u>	
<u>Regulation Reviewed:</u>	<u>February 22, 2011</u>	

BOARD REPORT

2/22/11
14.2b

14.2b Second Reading and Adoption of New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A new Board Policy/Administrative Regulation on Open Enrollment Act Transfers is being presented for a second reading and adoption.

RECOMMENDED MOTION:

That the Board approves the Second Reading and Adoption of New Board Policy/Administrative Regulation 5118, Students – Open Enrollment Act Transfers.

Moved by:

Seconded by:

OPEN ENROLLMENT ACT TRANSFERS

The Governing Board desires to offer enrollment options in order to provide children with opportunities for academic achievement and their diverse needs. Such options shall also be provided to children who reside within another district's boundaries in accordance with law, Board policy, and administrative regulation.

Whenever a student is attending a district school on the Open Enrollment List as identified by the Superintendent of Public Instruction, he/she may apply to transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a higher Academic Performance Index. (Education Code 48354, 48356)

For the 2011-2012 school year, Open Enrollment Act transfer applications for district residents will be accepted from April 15 to April 30, 2011. In subsequent years, a parent/guardian whose child is attending a district school on the Open Enrollment List and who wishes to have his/her child attend another school within the district shall apply for enrollment using BP/AR 5116.1 – Intradistrict Open Enrollment.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

In addition to the requirements set forth in this policy and its implementing regulation, a student applying for an Open Enrollment Act transfer into a district dual language program must also meet the requirements for admission to the specialized program.

The district cannot accept an application for an Open Enrollment Act transfer if the student's district of residence has prohibited the transfer as allowed under the Open Enrollment Act.

Providing Priority Enrollment to Resident Students

In order to meet the district's constitutional duty to educate students residing in the school district, the Superintendent or designee shall provide resident students an opportunity to enroll prior to accepting any Open Enrollment Act transfer applications under this policy.

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted between April 15 and April 30 of the preceding school year for which the transfer is requested.

(cf. 5111.1 - District Residency)

OPEN ENROLLMENT ACT TRANSFERS (Continued)

Standards for Rejection of Transfer Applications

Pursuant to Education Code 48356, the Board has adopted the following standards for acceptance and rejection of transfer applications submitted by a parent/guardian of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

1. Upon a determination that the approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including, but not limited to:
 - a. The class or grade level exceeding the district's limits pursuant to the state Class Size Reduction Program or the Morgan/Hart Class Size Reduction Program for Grades 9-12.
 - b. The site, classroom, or program exceeding the maximum student-teacher ratio specified in the district's collective bargaining agreement.
 - c. The site or classroom exceeding the physical capacity of the facility pursuant to the district's facilities master plan or other facility planning document.
 - d. The class or grade level exceeding capacity pursuant items #a-#c above in subsequent years as the student advances to other grade levels at the school.

(cf. 6151 – Class Size)
(cf. 7110 – Facilities Master Plan)
2. Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:
 - a. The hiring of additional certificated or classified staff.
 - b. The operation of additional classrooms or instructional facilities.
 - c. Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students.
3. Upon a determination that approval of the transfer application would negatively impact either of the following:
 - a. A court-ordered or voluntary desegregation plan of the district.
 - b. The racial and ethnic balance of the district, consistent with state and federal law.

OPEN ENROLLMENT ACT TRANSFERS (Continued)

4. If the applicant has been expelled for any amount of time, regardless of whether the expulsion was suspended, or if the applicant has been cumulatively suspended for more than ten (10) schooldays or suspended on more than three (3) separate occasions (regardless of duration of the suspensions), within the previous two (2) school years.
5. The safety and welfare of the student and/or of other students may be compromised or endangered.
6. A parent/guardian made material false statements or misrepresentations when applying for the student's transfer.
7. The student currently attending a district school on a transfer is matriculating to another school within the district (i.e. matriculating from elementary to middle or middle to high school).
8. Student moved out of the district that was the district of residence at the time the transfer application was granted.
9. If the applicant's prior attendance history meets the definition of a chronic truant pursuant to Education Code section 48263.6 where the student has been absent from school without a valid excuse for 10 percent or more of the schooldays in one school year, from the date of enrollment to the current date.

As applicable, the Superintendent or designee may not deny a transfer application based upon any of the following: The student's previous academic achievement, physical condition, proficiency in the English language, or family income.

The District supports and adheres to a policy of nondiscrimination on the basis of actual or perceived race, color, ethnic group identification, national origin, ancestry, religion, age, marital or parental status, pregnancy, physical or mental disability, medical condition, veteran status, gender, genetic information, sex, sexual orientation, or the perception of one or more of such characteristics.

(cf. 5145.3 – Nondiscrimination/Harassment)

Appeal Process for Denials of Transfer Applications

A parent/guardian may appeal the district's denial of a transfer application to the Board by filing a written request of appeal with the Superintendent or designee within 15 days of the date of the written notification of denial. In addition, a parent/guardian who believes he/she has been

OPEN ENROLLMENT ACT TRANSFERS (Continued)

subject to discrimination may file an appeal using the district's Uniform Complaint Procedures. (cf. 1312.3 - Uniform Complaint Procedures)

The Board shall schedule an appeal hearing as soon as practicable at a regular or special meeting of the Board. At the hearing, the parent/guardian shall have the right to present oral or written evidence, rebut district evidence, and question any district witnesses. Unless the parent/guardian requests that the hearing be held in open session, the hearing shall be held in closed session in order to protect the privacy of students in accordance with law.

(cf. 9321- Closed Session Purposes and Agendas)

The Board shall make its decision by the next regularly scheduled meeting and shall send its decision to all concerned parties. The Board's decision shall be final.

Program Evaluation

The Superintendent or designee shall collect data regarding the number of students who transfer out of the district pursuant to the Open Enrollment Act. He/she also shall collect data regarding the number of students who apply to transfer into the district, the number of requests granted, denied, or withdrawn, and the district schools and programs receiving applications.

When the Superintendent or designee anticipates that a particular school will receive a large number of transfer applications, he/she shall study the enrollment pattern at that school in order to anticipate future resident enrollment at the school and at the district schools into which those students would normally matriculate.

The Superintendent or designee shall regularly report to the Board regarding the implementation of this program.

Legal Reference:

EDUCATION CODE

200 Prohibition of discrimination

35160.5 District policies, rules, and regulations

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48915 Expulsion; particular circumstances

OPEN ENROLLMENT ACT TRANSFERS (Continued)

48915.1 Expelled individuals: enrollment in another district
52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

FAMILY CODE

6500-6552 Caregivers

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

CODE OF REGULATIONS, TITLE 5

4700-4703 Open Enrollment Act

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information
200.37 Notice of program improvement status, option to transfer
200.39 Program improvement, transfer option
200.42 Corrective action, transfer option
200.43 Restructuring, transfer option
200.44 Public school choice, program improvement schools

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy

Reviewed: February 8, 2011

Policy

Reviewed: February 22, 2011

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

OPEN ENROLLMENT ACT TRANSFERS

Students attending a school on the Open Enrollment List as identified by the Superintendent of Public Instruction, may apply to transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a higher Academic Performance Index. Interdistrict transfer requests made pursuant to the Open Enrollment Act shall only be approved by the Superintendent or designee in accordance with the provisions of this regulation.

Application Process/Timeline

1. For the 2011-2012 school year, Open Enrollment Act transfer applications for district residents will be accepted from April 15 to April 30, 2011. In subsequent years, Open Enrollment Act transfer applications for district residents will be accepted during the Open Enrollment (Intradistrict Transfer) Period of the school year preceding the school year for which a resident student is requesting a transfer, as defined in Administrative Regulation 5116.1. Transfer applications for nonresidents shall be submitted between April 15 and April 30 of the preceding school year for which the transfer is requested. Applications submitted after the applicable deadlines will not be accepted or reviewed.
2. The application deadline does not apply to an application requesting a transfer if the parent/guardian, with whom the student resides, is enlisted in the military and was relocated by the military within 90 days prior to submitting the application.
3. Within 60 days of receiving an application for Open Enrollment Act transfer, the district shall notify the applicant parent/guardian and the school district of residence in writing whether the application was approved or denied. If an application is denied, the district shall state in the notification the reasons for the denial.

Terms of Approval and Enrollment Priorities

1. Students will be selected through a random, unbiased process that prohibits an evaluation of whether the student should be enrolled based on his or her individual academic or athletic performance, proficiency in the English language, or family income. The District supports and adheres to a policy of nondiscrimination on the basis of actual or perceived race, color, ethnic group identification, national origin, ancestry, religion, age, marital or parental status, pregnancy, physical or mental disability, medical condition, veteran status, gender, genetic information, sex, sexual orientation, or the perception of one or more of such characteristics. Students applying for a transfer pursuant to the Open Enrollment Act shall be assigned priority for approval as follows:
 - a. First priority for the siblings of resident students who already attend the desired school.
 - b. Second priority for the siblings of students who already attend the desired school on an Interdistrict Transfer Permit.

OPEN ENROLLMENT ACT TRANSFERS (Continued)

- c. Third priority for students transferring from a program improvement school ranked in decile 1 on the Academic Performance Index, determined pursuant to Education Code section 48352(a).
2. If the number of students who request a particular school exceeds the number of spaces available at that school, a lottery shall be conducted in the group priority order identified above to select students at random until all of the available spaces are filled.

Accepted Applications

1. If an application is accepted, the student may enroll in the school or program approved by the district at the start of the school year immediately following the approval of the application. A student whose Open Enrollment Act transfer application is approved must be placed in a district school with a higher Academic Performance Index than the school in which the student was previously enrolled.
2. Once enrolled, a student is not required to re-apply to remain enrolled, unless the student is matriculating to another school within the district (i.e., matriculating from elementary to middle or middle to high school). However, the student's continued enrollment will be subject to the rules and standards that apply to students who reside in the school district.
3. A student approved for an Open Enrollment Act transfer into the district shall be deemed to have fulfilled residency requirements for attendance in the district set forth in Education Code section 48204.
4. Transportation will not be provided by the district to students choosing to attend a district school under the Open Enrollment Act.

Denied Applications

1. If the school the parent/guardian requests is at capacity, the district will not offer another school under an Open Enrollment Act application.
2. If an application is denied, the district shall notify the applicant parent/guardian and school district of residence in writing that the application has been denied. Such notification shall state the reason(s) for the denial.
3. The district's decision regarding the denial of an Open Enrollment Act transfer application is final and may not be overturned absent a finding by a court of competent jurisdiction that the district acted in an arbitrary and capricious manner. There is no right of appeal to the Los Angeles County Office of Education.

Notice of Eligibility to Transfer

On or before the first day of school each year, but not later than September 15 (depending on when the district receives notification from the California Department of Education), the district shall provide the parents or guardians of all students enrolled in a designated "Open Enrollment School" notice of the option to transfer to another public school in the district or another school district.

Legal Reference:

EDUCATION CODE

200 Prohibition of discrimination

35160.5 District policies, rules, and regulations

48200 Compulsory attendance

48204 Residency requirements for school attendance

48350-48361 Open Enrollment Act

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

CODE OF REGULATIONS, TITLE 5

4700-4703 Open Enrollment Act

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy

Reviewed:

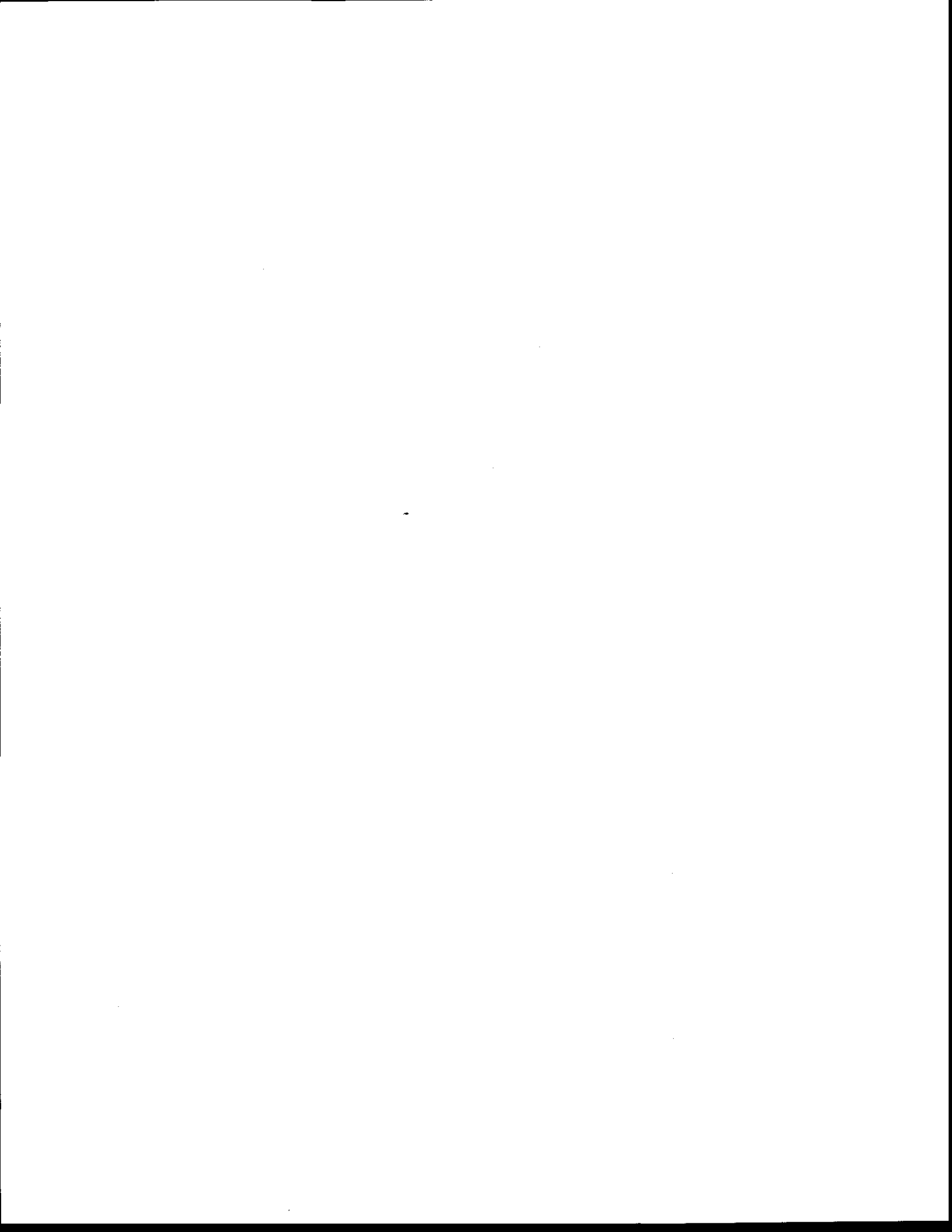
February 8, 2011

Policy

Reviewed:

February 22, 2011

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California



14.3a Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

Education Code Sections 35143, 42632, and 42633 provide that the Governing Board authorize signatures for warrants, orders for salary payment, notices of employment and other related documents. The verified signatures of each person so authorized, including Board members, must be filed with the Division of School Financial Services per Education Code 35143.

RECOMMENDED MOTION: Effective February 22, 2011, that any one of the following be authorized to sign for warrants, salary payment, orders for salary payment, notices of employment, and other related documents: Patricia Jaffe, Interim Superintendent; Noorali Delawalla, Assistant Superintendent, Business Services; Gwenis Laura, Assistant Superintendent, Educational Services; and Leslie Lockhart, Director, Human Resources;

Approve the omission of signatures of District officials from "A" warrants;

Authorize the Interim Superintendent, Patricia Jaffe; Assistant Superintendent, Business Services, Noorali Delawalla; and Gwenis Laura, Assistant Superintendent, Educational Services to sign approved contracts and agreements;

Authorize the Director of Pupil Services, Andrew Sotelo, and the Assistant Director of Special Education, Jo-Anne Cooper, to sign mediation and fair hearing settlements and due process agreements for fees and services not to exceed \$20,000;

Authorize the Interim Superintendent, Patricia Jaffe; and Assistant Superintendent, Business Services, Noorali Delawalla, to represent the District in Joint Powers Agreements (JPA);

Authorize the Interim Superintendent and the Assistant Superintendent, Business Services to establish bank accounts in the District's name and authorize as signators of District accounts, Patricia Jaffe and Noorali Delawalla;

Authorize Mary Caruso, Director of Purchasing, to sign purchase orders and agreements; and

Authorize the Assistant Superintendent, Business Services, Noorali Delawalla, to sign change orders through December 13, 2011.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: 2/22/11 to 12/13/11

In accordance with governing board approval dated February 22, 20 11.

Signature _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME Scott Zeidman
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME Katherine Paspalis
Clerk/Secretary of the Board of Trustees/Education
SIGNATURE
TYPED NAME Steven Gourley
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Patricia Siever
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME Karlo Silbiger
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME Patricia Jaffe
TITLE Interim Superintendent
SIGNATURE
TYPED NAME Noorali Delawalla
TITLE Asst. Superintendent, Business Services
SIGNATURE
TYPED NAME Gwenis Laura
TITLE Asst. Superintendent, Educational Services
SIGNATURE
TYPED NAME Mary Caruso
TITLE Director, Purchasing
SIGNATURE
TYPED NAME Leslie Lockhart
TITLE Director, Human Resources
SIGNATURE
TYPED NAME Andrew Sotelo
TITLE Director, Pupil Services
SIGNATURE
TYPED NAME Jo-Anne Cooper
TITLE Asst. Director, Special Education

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS
1	1

2/22/11
14.4a

BOARD REPORT

14.4a Approval is Recommended for Resolution #17-2010/2011 (HR), Regarding the Reduction or Discontinuance of Particular Kinds of Service Now Being Performed by Certificated Employees

The Superintendent is recommending to the Board of Education that it take action on this proposed resolution reducing or discontinuing particular kinds of certificated services.

In order to meet notification deadlines for certificated personnel, the Board must act to direct the Superintendent or designee to determine which employees are to receive notice of layoff as a result of the reduction or discontinuance of particular kinds of service(s). The Superintendent or designee will follow applicable Education Codes and Board Policies in issuing appropriate notices to specific personnel on or before March 15, 2011.

This Resolution relates to the reduction or discontinuance of particular kinds of certificated service by 18.2 FTE'S.

RECOMMENDED MOTION: It is recommended that the Board of Education Approve Resolution #17-2010/2011 (HR), Regarding the Reduction or Discontinuance of Particular Kinds of Service Now Being Performed by Certificated Employees.

Moved by:

Seconded by:

Vote:

**BEFORE THE GOVERNING BOARD OF THE
CULVER CITY UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 17

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, this Board does not desire to reduce the services of permanent certificated employees based upon a reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of this Board that the following particular kinds of service be reduced or discontinued for the 2011-2012 school year:

1. Elementary Teaching Services	8.0
2. Spanish Immersion Elementary Teaching Services	2.0
3. Japanese Immersion Elementary Teaching Services	1.0
4. High School English Teaching Services	1.2
5. High School Math Teaching Services	2.0
6. High School Spanish Teaching Services	0.8
7. High School Japanese Teaching Services	0.4
8. High School Health Teaching Services	0.6
9. High School Social Studies Teaching Services	1.4
10. High School AVID Teaching Services	0.2
11. High School Technology Teaching Services	0.2
12. Coordinator of State and Federal Programs	0.4

WHEREAS, it is the opinion of this Board that it is necessary by reason of the reductions of service identified in this Resolution No. 17 to decrease the number of certificated employees by the equivalent of 18.2 FTE employees for the 2011-2012 school year;

WHEREAS, in determining the amount of service to be reduced, the Governing Board has considered all assured attrition, and the reductions identified above have been reduced to reflect assured attrition known at the time of this resolution;

WHEREAS, the Education Code requires that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Culver City School District, that for the 2011-2012 school year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that due to the reduction or discontinuance of particular kinds of services set forth above, the legal number of employees of the District, pursuant to Education Code Section 44955, not be reemployed for the 2011-2012 school year.

BE IT FURTHER RESOLVED that the Superintendent, or designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Section 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955.

BE IT FURTHER RESOLVED that the Superintendent, or designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the Culver City Unified School District on the 22nd day of February, 2011 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

President, Governing Board of the
Culver City Unified School District

I, _____, Clerk of the Governing Board of the Culver City Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on February 22, 2011.

Clerk, Governing Board of the
Culver City Unified School District

2/22/11
14.4b

BOARD REPORT

14.4b Approval is Recommended for the 2011/2012 School Year Calendar

Submitted herewith is the proposed 2011/2012 School Year Calendar. The original draft of the proposed calendar was developed by the Calendar Committee, which was comprised of representatives from the Culver City Federation of Teachers (CCFT), the Association of Classified Employees (ACE) and the Management Association of Culver City Schools (MACCS). This final draft is now presented for Board consideration and adoption with the following understanding:

- The calendar for 2011/2012 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The proposed calendar, including teacher work days, is subject to change via the negotiation process.
- The staff development days on the proposed calendar are subject to negotiations.

RECOMMENDED MOTION: That the proposed 2011/2012 School Year Calendar be approved as presented.

Moved by:

Seconded by:

Vote:

MEMORANDUM OF AGREEMENT
FEBRUARY 4, 2011

This Memorandum of Agreement regarding the 2011-2012 school year calendar is entered into by the Culver City Federation of Teachers (CCFT) and the Culver City Unified School District (District) on the 4th day of February, 2011. The parties agree to the following:

The attached 2011-2012 school year calendar will be presented to the Culver City Board of Education for approval at its regular meeting on Tuesday, February 22, 2011 with the following understanding:

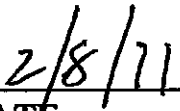
- The calendar for 2011-2012 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.



FOR CCFT



FOR THE DISTRICT



DATE



DATE

MEMORANDUM OF AGREEMENT
FEBRUARY 4, 2011

RECEIVED
FEB 04 2011
HUMAN RESOURCES
C.C.U.S.D.

This Memorandum of Agreement regarding the 2011-2012 school year calendar is entered into by the Association of Classified Employees- Culver City (ACE) and the Culver City Unified School District (District) on the 4th day of February, 2011. The parties agree to the following:

The attached 2011-2012 school year calendar will be presented to the Culver City Board of Education for approval at its regular meeting on Tuesday, February 22, 2011 with the following understanding:

- The calendar for 2011-2012 is a tentative calendar that is subject to negotiations.
- This proposed calendar is primarily a mechanism to facilitate the upcoming school year registration process.
- The staff development days on the proposed calendar are subject to negotiations.


FOR ACE


FOR THE DISTRICT

2/2/11
DATE

2/2/11
DATE

= Days Taught S
 = Days Taught So
 = Instructional Days
 = Veteran Teacher Days
 = New Teacher Days



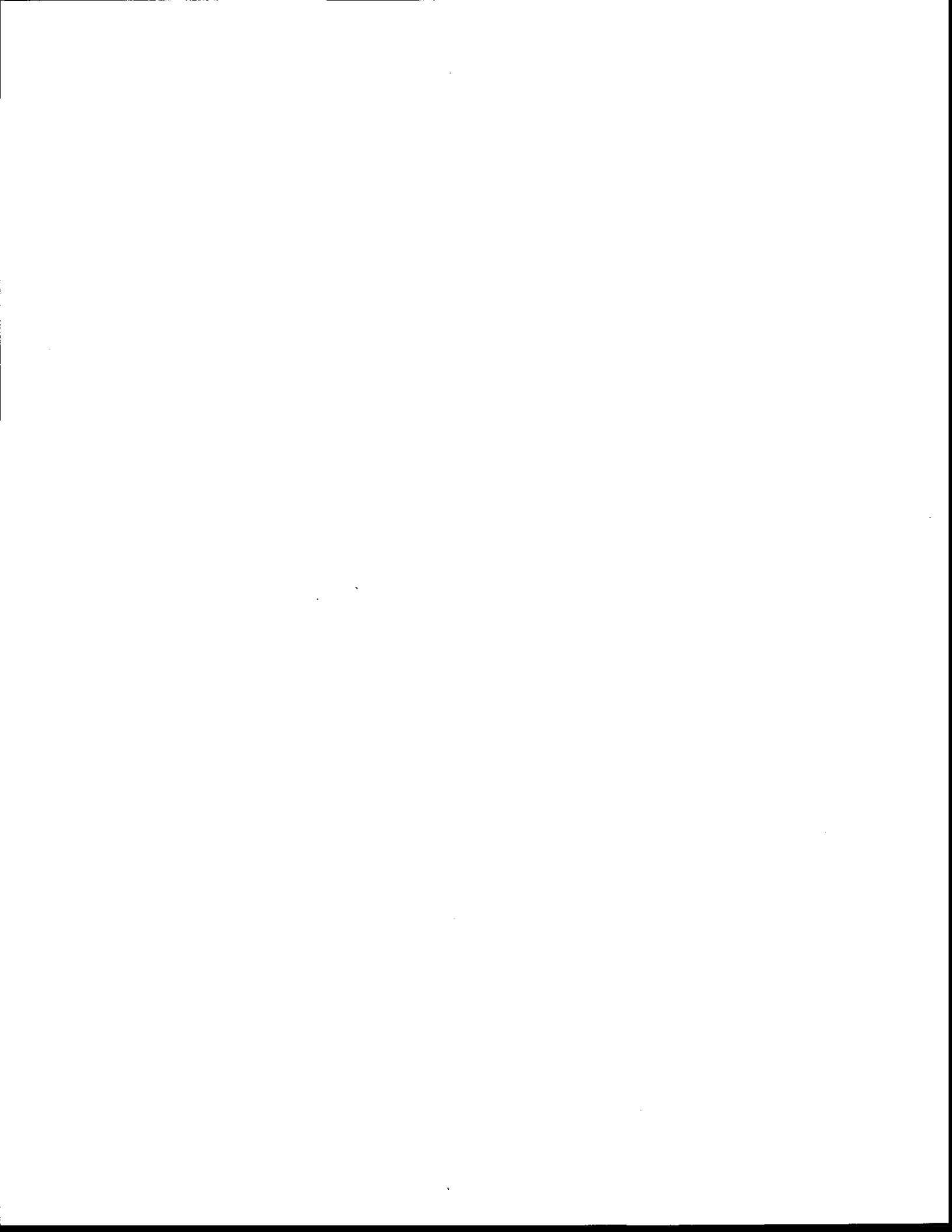
DRAFT

**Culver City Unified School District
 Draft 2011/2012 - Option A**

† = End of quarter/sc
 () = Begin/end of school
 X = Local Holiday
 * = Staff Development Day
 || = Non-pupil Days * = Legal Holiday

	First Week					Second Week					Third Week					Fourth Week					Days Taught	Legal Holiday	Local Holiday
	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri			
First School Month	Aug 22	23	24	25	26	29	30	31	1	2	5	(6)	7	8	9	12	13	14	15	16	9	1	0
Second School Month	19	20	21	22	23	26	27	28	29	30	Oct. 3	4	5	6	7	10	11	12	13	14	20	0	0
Third School Month	17	18	19	20	21	24	25	26	27	28	Nov. 31	1	2	3	4	7	8	9	10	11	19	1	0
Fourth School Month	14	15	16	17	18	21	22	23	24	25	Dec. 28	29	30	1	2	5	6	7	8	9	17	1	2
Fifth School Month	12	13	14	15	16	19	20	21	22	23	* 26	27	28	29	30	Jan. 2	3	4	5	6	10	2	8
Sixth School Month	9	10	11	12	13	16	17	18	19	20	Feb. 23	24	25	26	27	30	31	1	2	3	18	1	0
Seventh School Month	6	7	8	9	10	13	14	15	16	17	* 20	21	22	23	24	27	28	29	1	2	18	2	0
Eighth School Month	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	X 26	X 27	X 28	X 29	X 30	15	0	5
Ninth School Month	Apr. X 2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	15	0	5
Tenth School Month	30	1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	20	0	0
Eleventh School Month	* 28	29	30	31	1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	(22)	19	1	0
Totals															180	9	20						

*Legal Holiday Per Education Code Section 37229	Date in 2011-2012	Day of Week 2011-2012	X Local Holiday Per Education Code Section 37220.(13) & Recesses		Elementary Parent Conference Minimum Days	Adult School Program Schedules		Other
			Local Days	Local Recess		ADA-	Teacher Work Day	
Independence Day	July 4	Monday	November 23, 2011	Wednesday	At Risk Conference Dates	ADA-	New Teacher Orientation	
Labor Day	Sep. 5	Monday	November 25, 2011	Friday	Parent Conference Week	ADA Summer	Teacher Work Day	
Veteran's Day	Nov. 11	Friday	Local Recess		Parent Conference Week	Fee Based Trimesters	Non Pupil Day - January 30, 2012	
Thanksgiving	Nov. 24	Thursday	Winter Recess Dec. 26, 2011 - Jan 6, 2012		At Risk Conference Spring Dates		Instruction Begins September 6, 2010	
Christmas Day Observed	Dec. 26	Monday	Spring Recess March 26 - April 6, 2012		At Risk Conference Spring Dates		School Ends June 22, 2011	
New Year's Day Observed	Jan. 2	Monday	Classified Employee Holidays		Parent Conference Preparation Days		Summer School Starts (9 th - 12 th Grade)	
Dr. King Day	Jan. 16	Monday	November 23, 2011 (Admin. Day)		Parent Conference Preparation Days		Summer School Starts (K-8 th Grade)	
Lincoln's Day Observed	Feb. 17	Friday	November 25, 2011		Parent Conference Preparation Days		Summer School Starts (K-8 th Grade)	
Memorial Day	May 28	Monday	December 27, 2011		Parent Conference Preparation Days		Summer School Starts (K-8 th Grade)	
			January 3, 2012		Parent Conference Preparation Days		Summer School Starts (K-8 th Grade)	
			Elementary Trimesters		Parent Conference Preparation Days		Summer School Starts (K-8 th Grade)	



BOARD REPORT

15.1 Discussion on Bell Schedule

Ms. Audrey Stephens, Director of the Office of Child Development, and Mr. Steven Gyepes, Counselor, Culver City High School, will share information to provide more clarity regarding the proposed bell schedule changes.

